**GROSMONT FAWR COMMUNITY COUNCIL**

**NOTICE OF ANNUAL GENERAL MEETING**

**YOU ARE HEREBY SUMMONED TO ATTEND THE ANNUAL GENERAL MEETING OF THE GROSMONT FAWR**

**COMMUNITY COUNCIL FOR THE FINANCIAL YEAR 2020 – 2021. THE MEETING WILL BE HELD VIRTUALLY ON MONDAY 10TH MAY 2021 AT 7.30PM VIA ZOOM**

**FOLLOWED BY THE MAY MEETING OF THE COUNCIL AT 8PM**

**AS A MARK OF RESPECT TO HIS ROYAL HIGHNESS THE PRINCE PHILIP, DUKE TO EDINBURGH WHOSE DEATH WAS ANNOUNCED ON FRIDAY 9TH APRIL 2021 THE CHAIRMAN WILL HOLD A 2 MINUTES SILENCE AT THE START OF THE MEETING.**

TO ACCESS THIS MEETING PLEASE DOWNLOAD THE ZOOM APP TO YOUR DEVICE. FOLLOW THE INSTRUCTIONS AND WHEN PROMPTED INPUT THE FOLLOWING MEETING ID AND PASSWORD. YOU WILL THEN ENTER THE WAITING ROOM WHERE YOU WILL BE INVITED BY THE HOST TO JOIN, ONCE THE MEETING COMMENCES.

MEETING ID: 885 3722 9280

PASSWORD: 884661

**DRAFT MINUTES OF THE AGM 10TH MAY 2021**

The Chairman opened the meeting whereby a two minute’s silence was observed to honour the memory of **His Royal Highness the Prince Philip, Duke of Edinburgh**, **1921-2021**

**Present:**

C Cllr David Hughes-Jones Cllr Andrew Farr

Cllr Witek Mintowt-Czyz Cllr James Stark

Cllr Pete McVann Cllr Paul Sheriden

Ms Clare Preece (Clerk)

Mrs Jan Chatfield Mrs Jane Moggridge

**Apologies**

Cllr Mrs Margie Barker Cllr Martin Davies

1. To elect Chairman: The Clerk asked for nominations for Chairman. Cllr Andrew Farr nominated C Cllr David Hughes-Jones, Seconded by Cllr Peter McVann. Unanimously agreed. Cllr David Hughes-Jones will be Chairman for the year 2021-2022
2. To elect Vice-Chairman: The Chairman asked for nominations for the post of Vice-Chairman: Cllr Peter McVann nominated Cllr Andrew Farr, seconded by Cllr David Hughes-Jones. Unanimously agreed. Cllr Andrew Farr will be Vice-Chairman for the year 2021-2022.
3. To receive the Chairman’s Report for the year from 01/04/2020 – 31/03/2021

Cllr David Hughes-Jones welcomed everyone to the AGM and acknowledged what an unprecedented year the Community Council, people of Grosmont Fawr and the whole country had experienced due to Covid-19. He praised the resilience of the community and went on to thank the Clerk for all her hard work throughout the year to keep things running and rising to the challenges brought by the pandemic. He thanked Tracie Vaughan for all her hard work in her role of caretaker and for ensuring the Town Hall adhered to Covid-19 guidance in respect of cleanliness. He also thanked Cllr Witek Mintowt-Czyz for his role as intermediary between the Grosmont Futures project and the Council and he thanked Cllr Andrew Farr for his commitment to ensuring work was carried out to adhere to the Fire Risk Assessment at the town hall despite it being closed. The Chairman acknowledged the increase in precept this year and said that the decisions made will be a benefit we all can profit from and that the value of the increase in expenditure will become evident in the future.

He also reminded the Council of the Boundary review held last year and the outcome which will mean that at the end of the financial year in 2022, Llanvetherine will cease to be a part of Grosmont ward and it was with sadness that this was accepted. He wished to express his gratitude for having had the honour of being Chairman of the Grosmont Fawr Community Council and for working alongside everyone involved, for what will be, the past four years.

1. To approve the Accounts for the 2020-2021 Financial Year

**Notice of annual audit of accounts for the year ended 31st March 2021**

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| Statutory deadline for Council to approve  The Annual return | 30th June 2021 |
| Notice of Appointment of date for the Exercise  Of Electors rights | 17th September 2021 |
| Date by which Welsh Audit are to receive  Approved Annual Return | 1st September 2021 |
| Appointed date for the exercise of Electors rights to  Inspect the Annual Return | Monday 20th September 2021 |

It was unanimously agreed to accept the accounts and these were approved by all present. Councillors having been presented with the accounts via email prior to the meeting.

1. To confirm Bank signatories: The current signatories are C Cllr David Hughes-Jones, Cllr Andrew Farr and Cllr Mrs Margie Barker. It was agreed to add Cllr Witek Mintowt-Czyz as a signatory.
2. To consider Standing orders and Financial regulations: It was agreed to adopt the Standing Orders and Financial regulations again from the previous year with no amendments.
3. To consider Annual Risk Assessment: It was agreed to adopt the Annual risk assessment from the previous year with no amendments.
4. Appointment of Officers: It was agreed that the Council would not adopt a representative for OVW as this had been found not to be beneficial but the Clerk would attend on behalf of the council.
5. Appointment of an Internal Auditor 2021-2022 To be discussed at the full meeting of the Council following the AGM.
6. Any Other Business: They was none.

THE MEETING WAS CLOSED AT 19.48PM

THE DATE OF THE NEXT ANNUAL GENERAL MEETING WILL BE MONDAY 9TH MAY 2022

Clare J K Preece Clare Preece Clerk to the Council

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