

Grosmont Futures – Minutes of Meeting 21 May 2024, 6.25pm Grosmont Town Hall

Present

Committee Members: (*Co-opted)

Lynne Potter (LP), Mark Whitaker (MW), Jo Whitaker (JW), Deb Nevill (DN), Nick Jones (NJ), Alex Minford (AM),

Members of the Public: John Hancock, Robin Tebbutt, Jenny Harter, Andrew Harter, Jane Moggridge (minute taker)

Apologies: Oliver Huntsman (OH), Jan Chatfield (JC), Witek Mintowt-Czyz (WMC), Peter Clarke*

LP welcomed everyone to the meeting.

Conflicts of Interest

None declared.

Minutes of the Meeting held on 16 April 2024

The minutes were accepted as an accurate record.

Action Points from Minutes

Actions Arising to be completed by next GF Meeting unless otherwise stated.

Agenda Item	Action from GF Meeting 19/09/23	Responsible	Action Update
Agenda Item 6. Project Structure document.	Present Project Structure document at the next GF Meeting and clarify its purpose. Document started and in Dropbox.	Peter Clarke Jan Chatfield	ONGOING
Agenda Item	Action from GF Meeting 17/10/23	Responsible	Action Update
Agenda Item 8. Project Structure and PID Templates	Draft Documents more work needed	Peter Clarke Jan Chatfield Alex Minford	ONGOING
Agenda Item	Action from GF Meeting 16/04/2024		Responsible
Agenda Item 2. Finance	Present Invoices to OH for payment. Still awaiting invoice from the Angel Inn.	Lynne Potter	To contact the Angel Inn
Agenda Item 8. GFCIO AGM	Prepare the Annual Report for GF CIO AGM Report prepared.	Lynne Potter Debs Nevill	Completed
Agenda Item 9. Village Website	Update Jude with our wish list for the new website.	Debs Nevill	Completed
Agenda Item 10. Article for Link Magazine	Prepare the article for the Link Magazine and confirm word count.	Jan Chatfield Jo Whitaker	Completed

Matters arising not included on the agenda.

None

Correspondence

An email had been received from Sara Fulgoni expressing an interest in becoming a Trustee after the closing date.

1. Finances (OH)

The current balance is £627.84. Grosmont Futures received £500.00 from Grosmont Community Council and £499.72 from SWEA to help finance the celebrations. The expenses have amounted to £374.00 but there is still an invoice to come from the Angel Inn for the food at the celebration.

Action: LP to approach The Angel Inn

2. Highlight Report 22 (PC)

All at the meeting confirmed that it had been read and that there were no comments or questions. **PC** was thanked for all the demanding work that he was doing.

3. Feedback from GCHMG Meeting 9 May 2024 (MW)

MW reported that the current project the builder Wayne Hill was working on had overrun and that it was probable that the work on the Town Hall might not start until October/November. **MW** said that he had spoken to Michael Dupree from the TNLCF and that he accepted the delay but asked to be kept informed. It was understood that, as yet there had been little communication between the architect, Sarah Browne, and Wayne Hill. It was agreed that the architect and the builder should work this out themselves but that work not involving Wayne, such as the ecological survey, should go ahead.

It was reported that Lowri Wynne Jones was in the process of appointing Gabbs & Co. (Abergavenny) solicitors to act for the **GCC**.

Action: MW

4. Feedback from GCC Meeting 14 May 2024 (NJ)

NJ passed on the thanks of **GCC** to **GF** for organising the successful celebrations. The appointment of the solicitors to act for **GCC** was nearing completion.

The service provider (the Cleaner) had been informed of the closure of the Town Hall along with the current users of the hall.

PC had reported that there may be a need for **GF** to discuss where minutes and reports were published. No further information was available.

5. Building Project and Tender Process (MW/PC)

MW explained that the Tender Process had been completed, and even though only one builder had come forward, the TNLCF were happy about it. Lowri Wynne Jones will inform Michael Dupree once the solicitors have been appointed.

Action: MW

6. Feedback from Grosmont Futures CIO AGM 2024 (LP)

The meeting had taken place prior to this meeting and had been successfully completed.

7. Policy Reviews 2024 and Approval of Amended Policies (LP)

All members at the meeting confirmed that they had read the policies, and any amendments, and gave full approval.

8. Grosmont Community Partnership Project and Reporting Structure

AM explained that the document was basically a summary of what the project is all about, a shorthand for a potential funder. It needed to be organised and tidied up for the next meeting and. It was proposed that it should be on the agenda for the next meeting.

Action: DN

9. Next Steps

1. Send off documents to the Charitable Trust.
2. Wait for the meeting between architect and the builder to set the budget priorities.
3. Work on the Project Reporting Structure
4. Prepare and deliver Senedd Presentation. Members of the committee wished **AM**, **JC** and **MW** success.

10. AOB

None.

11. Date of Next Meeting

GF Meeting Tuesday 18 June 2024 at 6.00pm in Grosmont Town Hall.
Meeting with Sarah Browne, Wayne Hall, and the Building Group **TBA ASAP**.

The meeting ended at 7.10.