

Grosmont Futures – Minutes of Meeting 17th September 2024, 6.00pm, Face to Face,

Grosmont Town Hall

Present:

Committee Members: (*Co-opted)

Lynne Potter (LP) Chair, Mark Whitaker (MW), Deb Nevill (DN) Minute taker, Jo Whitaker (JW), Sara Fulgoni (SF), *Peter Clarke (PC).

Members of the Public: None

Apologies: Oliver Huntsman (OH), Jane Moggridge (JM), Janet Chatfield (JC).

LP welcomed everyone to the meeting.

Declaration of any Conflicts of Interest None declared

Minutes of Last Meeting held 23/07/2024 - error in AOB £175 amended to £170 Sue Inkin donation.

Action Points

Actions Arising to be completed by next GF meeting unless otherwise stated.			
Agenda Item	Action from GF Meeting 17/10/23	Responsible	Action Update
Agenda Item 8. PID Templates	Draft Documents more work needed. Working group set up to take this forward, Peter Clarke, Alex Minford, and Jan Chatfield.	Peter Clark Jan Chatfield Alex Minford	Still pending - The PID cannot be completed until more details are provided by the Architect & Builder
Agenda Item	Action from GF Meeting 18/06/24	Responsible	Action Update
Correspondence	Set up links with other groups in the Rural Futures Programme.	Lynne Potter Mark Whitaker	LP and MW met with Llanelly Hill committee 16th Sept.
Agenda Item 2, Highlight Report 23	Determine specification for the A-V equipment – NJ to discuss required specification with Jude Rogers and LP with David Jones	Lynne Potter Nick Jones	LP emailed DJ – he looked at AV quote and said all looked okay, but he is very busy. Wait for feedback from NJ
Agenda Item 9. CC Guidance document PB1	All Trustees to read CC Guidance document PB1 by next meeting of GF. Further Action: JC to ask Alex Minford to confirm that he has read and understood his responsibilities in respect of this document	Jan Chatfield	Completed by remaining Trustees.
Agenda Item 10, Project Structure document	It is not clear whether this document has been formally approved by GCC. Further Action: NJ to establish the status of this document	Nick Jones	Ongoing.
AOB – Cash from Mrs Inkin for a child focussed project	Further Action: OH to bank £175 in the GF account – ring fenced for use in a project for the local children	Oliver Huntsman	£170 banked. See amendment to minutes, 23/07/24, in dropbox
Agenda Item	Action from GF Meeting 23/07/24	Responsible	Action Update
Correspondence	Include GAVO in the Links with other Groups.	Lynne Potter Mark Whitaker	On Monday 23 rd Sept Jo Webb and Ashley Morgan meeting with LP and MW in Town Hall to make the links to see whether there is anything they can do to assist.
AOB	Let JC & DN know of any changes needed to the GF page on the village website.	All Committee members	Further Action: when website sorted put old minutes and agendas into folders with a link.

Matters Arising not included on the agenda. None

Correspondence

LP read out email from **AM** in which he resigned as a Trustee from immediate effect due to a number of reasons. He is happy to continue to support and advise as needed.

Action: DN to check whether he and Witek wish to continue to get the minutes and to send Alex a huge thanks from GF – fantastic to work with him and for continuing to be on hand if needed.

DN informed the meeting that Rural Futures (RF) had sent out the contact details for all 14 projects which included both Llanelly and Llandover.

Action: JW to help DN to set them up in a GF Group Email

Agenda

1. Finances (OH)

Report emailed – £170 has been banked and the balance is now £347.84

2. Highlight Reports 25 & 26 (PC)



Highlight Report 25 -
copy.docx

No questions or comments. Got the money we just need to manage the building through the process. The architect has been working on discharging issues.

Action: : Meeting planned for end of the month, architect, builder and electrician.

3. Feedback from GCHMG meetings 08/08/2024 & 05/09/2024 (MW)



GCHMG Meeting
Minutes 08-08-24 dr

Everything is waiting on the Architect and Builder. One error – the Asda application was not pursued but the Co-op one was.

Action: The error to be discussed and corrected in the next GCHMG meeting.

Regarding the Piano – interested parties need to speak directly to GCC

4. Feedback from GCC meeting 10/09/2024 (NJ) – NJ not present.

5. Building Project and Tender Process (MW/PC) - MW spoke with the builder today. He is on the 'putting together' stage of his current project.

6. Feedback from Green Energy Grant application for AV equipment (LP) - We have been granted a GEG grant £11k to be used by July 2025. Make sure it is on the GF agenda – discussion and decisions need to be made re. buying and storing equipment ready for instalment when the hall is ready. LP and MW are the named people. Cheque has gone to Lowri for GCC bank account.

Action: To stay on the GF agenda until resolved.

7. Microsoft Subscription (DN) - Subscription due to be renewed but we are not using it because it is too complicated and not fit for purpose. All agreed to close the account. Jude is going to set up a storage area on the website for us to use instead.

Action: DN to close the account.

8. Ashley Foundation Grant (LP & JW) - Lynne, Sara, Jan and Jo have been working with Miriam to create a grant application. The initial deadline was 7 September, but our ideas were not well enough formulated for an application and so we will aim for the next funding round late 2024/early 2025. Ideas are around a series of workshops leading to a presentation/permanent display boards to coincide with the launch of the Hub. The grant would be up to £10k and we have a quote for an initial "Playback theatre 6 hour workshop" of £600. The aim is to include all age groups – from the oldest standing inhabitants telling their stories to the youngsters possibly acting out the history.

SF - Sara has been in touch with Tim Rhys-Evans, Director of music, at the Royal Welsh College of Music and Drama (RWCMD) as they have community outreach which involves under graduates working in projects with the community. RWCMD are excited by the outline of our proposed project and Sara is going to arrange a Zoom meeting with Guy O'Donnell the Communities Engagement Partner at RWCMD. Also, Miriam is putting together a suggested plan which she will present to the subgroup when she has more information.

Action: SF to arrange a Teams meeting with Guy O'Donnell.

Subgroup meeting with Miriam when plan is done.

9. **Next Steps** - 1)Spend AV grant; 2)Await builder; 3)Pursue other grants.

10. **AOB:** None

11. Date of next meeting(s) - **GF - Thursday 17 October at the Town Hall from 6pm- please note this is a change to usual pattern and is a Face to Face meetin.**

GCC – Tuesday 8th October

GCHMG – Thursday 3rd October - Skype at 7.30pm

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Correspondence	Include GAVO in the Links with other Groups, Further action: On Monday 23 rd Sept Jo Webb and Ashley Morgan meeting with LP and MW in TH to make the links to see whether there is anything they can do to assist links	Lynne Potter Mark Whitaker
AOB	Let JC & DN know of any changes needed to the GF page on the village website. Further action: When website is sorted put old minutes and agendas into folders with a link.	Debs Nevill and Jo Whitaker
Agenda Item	Action from GF Meeting 17/09/2024	Responsible
Correspondence – Alex Minford resignation as GF Trustee	Check whether he and Witek wish to continue to get the minutes and to send Alex a huge thanks from GF	Debs Nevill
Correspondence Rural Futures contacts	JW to help DN to set them up in a GF Group Email	Jo Whitaker Debs Nevill
Agenda item 2 Highlight report 25	Meeting planned for end of the month, architect, builder and electrician	Building subgroup
Agenda Item 3: Feedback from GCHMG meeting	Error in minutes to be discussed and corrected in the GCHMG meeting	Mark Whitaker
Agenda item 6: CGEG award	To stay on the agenda until resolved	Jan Chatfield
Agenda item 7: Microsoft Subscription	Close the account.	Debs Nevill
Agenda Item 8: Ashley Foundation Grant	Arrange Teams meeting with Guy O'Donnell.	Sara Fulgoni
	Meeting with Miriam when plan is done.	Subgroup

There being no further Business the Meeting closed at 6.58pm.