A yellow circle with a building and text

AI-generated content may be incorrect.

**Cyngor Cymuned Grosmont Community Council**

Minutes of the Monthly Meeting of Council held on Tuesday 10th June 2025 at 7.30pm in St Nicholas Church, Grosmont

**Present:** Cllr. Lowri Wynn Morgan (Chair), Cllr. Jan Williams, Cllr. Margie Barker,

Five members of the public were also in attendance.

1. **Apologies for absence**Cllr. Jamie Edwards**,** Cllr. Witek Mintowt Czyz and Cllr. Nicholas Jones.
2. **Declarations of interest from Members**Declarations of interest from members would be declared at the relevant point in the meeting – None were received.
3. **To Approve Minutes of Meetings**
   1. **Minutes of the Annual Meeting held on 13th May 2025**   
      RESOLVED that the Minutes of the Annual Meeting of Council held on 13th May 2025 be confirmed as a correct record.
   2. **Minutes of the Monthly Meeting held on 13th May 2025**   
      RESOLVED that the Minutes of the Monthly Meeting of Council held on 13th May 2025 be confirmed as a correct record.
4. **Matters Arising**

Further to minute 11 the Clerk is awaiting a contact for Cross Ash PTFA to enable them to arrange payment.

Further to minute 12 the Clerk has access to the bank.

Clerk informed Council and Public of what the reports stated. Reports emailed to all council members prior to the meeting and will be on the Councils website.

1. **Town Hall Project**

Peter Clarke gave a verbal report.

* Work has begun with a lot going on inside.
* Asbestos has been removed.
* Expected to take between 20-30 weeks for the main works to be completed.

The Clerk also discussed the project briefly.

* RESOLVED that the Clerk can open a instant access saving account with Lloyds to allow for the separation of project money.
* RESOLVED to upgrade the Councils Zoom account from the free version to the business version to allow for meetings regarding the Town hall project to be more accessible. The cost is £156 annually.

Members of the public who are involved with the project updated the Council with current funding that has been applied for. The Chair Cllr. Wynn Morgan reminded all involved that all funding was to be in the council’s name.

* 1. **To discuss the Clerks report on Public Works Loan**

RESOLVED that this matter be moved to the July meeting due to low level of Councillors in attendance. Council to hold a Finance meeting prior to the July meeting to discuss the matter further.

* 1. **To discuss Council representation at working parties**Representation of councillors was discussed and issues with invites to councillors was highlighted. RESOLVED that this matter will be discussed further at the GCHMG meeting that is being held on Thursday 12th June and to revisit in the July meeting.

1. **Grosmont Online**

RESOLVED to go ahead with the Welsh translation on the website at a cost of £550.

Training needs were discussed and if members of the groups with pages on the website had issues using the website they are to email the Clerk before next council meeting and if needed training can be sourced.

All areas of the Grosmont Community Council must be represented on the website. RESOLVED that the Clerk request pages for each area, Grosmont, Llangua and Llangattock Lingoed and that representatives in these areas be sourced to take help with their areas page.

* 1. **Councillor email addresses**  
     It was requested that the Clerk investigate forwarding emails from the new Councillor emails to their own email address. RESOLVED a date is to be set by the Clerk for the new email addresses to be used from.

1. **Community Council Logo**

RESOLVED to except the yellow design as the council’s logo.

1. **To discuss land owned by Grosmont Community Council**

RESOLVED to discuss at the July meeting.

1. **Finance Matters**
   1. **2024-25 Accounts**

The Internal Auditor’s Final Report, the Annual Return and the Annual Governance Statement in respect of the 2024-25 Accounts were circulated by email prior to the meeting along with bank reconciliation and Payment and receipts list for 2024-25. The Clerk explained that issues highlighted in the Internal Audits report are being action.

RESOLVED that –

* The Internal Auditor’s Final Report on the Council’s 2024-25 Accounts and actions arising therefrom be noted
* The Chair and Clerk be authorised to sign the Annual Return
* The Clerk to submit the necessary documents to Audit Wales.
  1. RESOLVED Budget for 2025-26.
  2. RESOLVED that the Clerk’s payment list be approved.

1. **Clerk’s Report on the Councillor Vacancy**

The Clerk advised members that no election had been requested therefore a co-option could occur. Notices have been placed on notice boards in Llangua and Grosmont along with on the website and Facebook with a deadline of 4th July. NOTED.

Co-option Policy and Application were discussed. RESOLVED application form to be completed and interviews to occur. The Clerk is to ensure that the Co-option policy reflects this and that the application form is suitable.

1. **Planning applications**

No applications had been received. RESOLVED that the Clerk look into the previous planning application of the old post office.

1. **Policing Matters in the Community**

Policing report distributed via email prior to the meeting and will be published on the website. Clerk gave a verbal report. NOTED

1. **Roads in and around Grosmont**

Potholes continue to be an issue – Cllrs. to email the Clerk locations so that she can report to MCC. The bridge at the bottom of Cupids hill on the way to Kenchurch still not repaired and is wearing away. Concern was raised that this is the main way from the village to Hereford. County Councillor David Jones updated members and public of the progress he has had with resolving this issue and will continue to find a solution.

1. **Footpaths**

The Clerk gave a verbal report of footpath works that Andrew and other volunteers have been carrying out. This included that during June and July they will be surveying routes 27 and 30, the Monnow walk and Three Castles (between Grosmont and Skenfrith) During June there will be brush and hedge cutting occurring where required. NOTED

1. **Correspondence**

The Clerk confirmed that any relevant correspondence is forwarded to members when it is received.

OVW training dates have been emailed. The Clerk reminded members to email her if they wish to book on to any or want advice on which to attend.

1. **Matters raised by members**

All matters raised have been discussed earlier in the meeting.

1. **Time and date of next meeting**

RESOLVED next meeting will be Tuesday 8th at 7.30pm. Jane Moggridge confirmed that the meeting can be held in St Nicholas church.

1. **Public and Press**

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four items, by virtue of the nature of the business to be transacted.

1. **Matters arising of a confidential matter**

RESOLVED that a solicitor be retained to investigate the Land Registry deeds.

RESOLVED to purchase a hamper for the cleaner who has resigned to thank her for her many years of hard work.

1. **Health and Safety Matters**

There were none to report.

Meeting finished at 8.45pm

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_