Grosmont Futures – Minutes of Meeting 21st January 2025, 6.00pm, Face to Face,

Grosmont Town Hall

Present
Committee Members: (*Co-opted)
Lynne Potter (LP) Chair, Mark Whitaker (MW), Jan Chatfield (JC) Minute taker, Oliver Huntsman (OH), Jo Whitaker (JW), Deb Nevill (DN), Sara Fulgoni (SF), *Peter Clarke (PC).

Members of the Public: Jane Moggridge (JM)

Apologies: Nick Jones (NJ)

LP welcomed everyone to the meeting.

Declaration of any Conflicts of Interest None declared.

Minutes of Last Meeting held 17/11/2024: Minutes accepted as an accurate record.

Action Points:

Actions Arising to be completed by next GF meeting unless otherwise stated.			
Agenda Item	**Action from GF Meeting 17/10/23**	**Responsible**	**Action Update**
Agenda Item 8. PID Templates	Draft Documents more work needed. Working group set up to take this forward, Peter Clarke, and Jan Chatfield. **The PID cannot be completed until more details are provided by the Architect & Builder. Lynne Potter added to the Group in place of Alex Minford**	**Peter Clark Jan Chatfield Lynne Potter**	**Ongoing**
Agenda Item	**Action from GF Meeting 23/07/24**	**Responsible**	**Action Update**
AOB	Let **JC & DN** know of any changes needed to the GF page on the village website. **Further action**: when website sorted put old minutes and agendas into folders with a link, neaten it up.	**Debs Nevill and Jo Whitaker**	Not clear when the new website will be up and running due to the problems with the GCC Clerk.
Agenda Item	**Action from GF Meeting 17/10/2024**	**Responsible**	**Action Update**
Matters arising from Minutes 17/09/24	Contact AVD and discuss purchase of AV equipment. **Further Action: LP** to contact GCC to request that they arrange to purchase the equipment before the July 2025 Deadline.	**Lynne Potter**	**Ongoing**
Agenda Item 5. Building Project	Let mailing list know about revised start date	**Debs Nevill**	**Completed 30/11/2024**
Agenda Item	**Action from GF Meeting 19/11/2024**	**Responsible**	**Action Update**
Agenda item 4 Feedback from GCC meeting 12/11/24	Issue V1 0f the joint GF/GCC Project Structure Document	**Jan Chatfield**	Issued November 2024, document stored in Dropbox folder 2.
Agenda item 6 GFCIO Annual Return	Check the GFCIO Constitution to see if it is possible to move the date of the AGM to correspond with the financial year.	**Jan Chatfield**	**Yes, it is possible to move the date of the AGM**
Agenda Item 7 Ashley Foundation Grant	Arrange a subgroup meeting with Miriam to discuss the plan.	**Jo Whitaker**	**Ongoing**
Agenda Item 8 GAVO's SPF fund	Funding Group to submit application to the SPF fund.	**Jo Whitaker**	**Agenda Item 6**
Agenda Item 9 Rural Futures videos	Circulate the Rural Futures Videos to the mailing list and source the original video showing Grosmont through the years. **Further Action:** Dave Bishop may have a copy of the original video. Jane M will forward Dave's contact info to Debs,	**Debs Nevill**	Debs to contact Dave Bishop to ask him if he has the original video and if so if we could have a copy.

Matters Arising not included on the agenda. **None**

Correspondence

LP has received an email from GAVO informing us that our application for a grant to purchase a commercial dishwasher has been successful (see agenda item 6).

Agenda

1. **Finances (OH)**

The Bank account is showing a balance of £2,347.84. Please remember that of this balance, £170 is notionally ring fenced for the children's playground and £2,000 for a commercial dishwasher.

2. Highlight Report 29 (PC)

Highlight Report 29.docx

Overall, the project status remains Amber, as the Builder has not completed costings or proposed a schedule of work. There were no questions or queries.

3. Feedback from GCHMG meeting 09/01/2025 (MW)

GCHMG Meeting Minutes 09-01-25 - d

Telephone Conversation with Wa

update from Architect.pdf

MW reported that the Clerk to GCC has resigned. GCC are looking to recruit a replacement, in the interim as a temporary measure, Witek has agreed to take on role of Responsible Financial Officer to allow the project/GCC to move on.
As Chair of GCC Lowri Wynne Hill will be the second point of contact for the Lottery
MW then gave feedback on his recent phone call with the Builder Wayne Hill who has still not finished his current project and despite previous assurances that he would start work in the New Year, he is now unlikely to be free to start on the Town Hall project until mid-February. This is slightly concerning as we must start work before the bird-nesting season (Jackdaws nest early in March, whilst Swifts and House Martins are a little later) Otherwise the work would be delayed again until October once the birds have left. There is evidence of old nests and holes in the soffits that could be attractive to birds and will need to be addressed to deter birds from nesting again this year. See full report from **MW** above.
A site meeting has been arranged on 24th January with Wayne Hill, Sarah Browne (Architect), the Building Team and Peter Clarke (Project Manager) to look at costings, schedule of work and to confirm a start date.

4. **Feedback from GCC (NJ)**

NJ was unable to attend the meeting but had provided **LP** with a report:

1. GF will most likely be aware that Robert Wade has resigned as Clerk. We are now in process of arranging for his replacement
2. I'd like some ideas on what to include about GF in the next issue of the *Link* magazine, could we have some suggestions by our next meeting in February please?

Potential contributions to the *Link* were discussed, including updates on the building project, publicising the art/mural project, and asking for sponsorship for items of furniture etc. to be used in the Hub.

5. **Building Project (MW/PC) –**

Covered under item 3. – We need the Builder to commit to a start date and give us an idea of costings so that the shortfall in funding can be established.

6. GAVO's SPF Capital Fund. (JW/LP)

LP reported the good news that our application to GAVO (Gwent Association of Voluntary Organisations) has been successful and we have been awarded a grant of £2,000 from the SPF fund (Spaces and Places Fund) for a commercial dishwasher. The money is in the GF bank account and must be spent by 31st March 2025.

Action: LP to purchase and arrange storage of a suitable Dishwasher

7. **Ashley Foundation Grant (LP & JW)**

JW reported that Miriam has sent some information and is waiting for us to identify which way we want to go.

SF has had a conversation with the Royal Welsh College of Music and Drama, a Musical Residency could be a good large-scale project for a recent graduate.

SF has also been in contact with Mandy Lane (Hereford college of Art), Mandy knows the village and has run Art Classes here in the past. They have come up with a potential project that would allow all ages to be involved. The idea is for a gigantic multi-media Collage or Mural in transportable panels that portrays the history of the village from Owain Glyndwr to the present time. Mandy would co-ordinate the project making use of the skills and expertise within the village. A series of workshops for all ages would be held to develop ideas and techniques which could include, painting, print making, ceramics, tapestry, applique, quilting, knitting etc. with the aim of there being something for everyone to be involved in. The work would take place over the summer with the aim of the mural being ready to coincide with the opening of the Hub. There was agreement from the committee that this would be a fantastic project, with scope for many people to be involved. Obviously, the project would be dependent on funding being available.

The next round of applications to the Ashley Foundation will be end of March 2025, so we should aim to be ready to apply then.

Actions: **SF to arrange a subgroup meeting to firm up on the proposal.**

8. Next Steps

- Meet with Builder & Architect on 24th January
- Identify funding Shortfall
- Fill in Bird holes
- Continue looking for suitable Grants
- Purchase AV equipment and Commercial Dishwasher
- Items for *Link* magazine

9. AOB

LP asked the committee to consider where we should meet once the Town Hall is out of commission.

JC reminded the committee that back in August 2021 a Governance Health Check was carried out on the documentation and set up of the GFCIO and suggested that this should be re-visited to identify any shortfalls. This is not urgent and could be carried out whilst the building work is in progress. **LP** offered to join **JC** to work on this.

Action: JC & LP to repeat the Governance Health Check

10. Date of Next Meeting(s)

GCHMG meeting, Thursday 6th February 2025, 7.30pm via SKYPE. .
GF meeting, Tuesday 18th February 2025, 6.00pm Grosmont Town Hall

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	Debs to contact Dave Bishop to ask him if he has the original video and if so if we could have a copy.	**Debs Nevill**
Agenda Item	**Action from GF Meeting 21/01/2025**	**Responsible**
Agenda Item 6. GAVO SPF Fund	**Purchase and arrange storage of a suitable Dishwasher**	**Lynne Potter**
Agenda item 7. Ashley Foundation Grant	Arrange a subgroup meeting to firm up on the proposal to create a Mural.	**Sara Fulgoni**
AOB	Repeat Governance Health Check	**Jan Chatfield & Lynne Potter**

There being no further Business the Meeting closed at 7.00pm.