Agenda Grosmont Futures Meeting 29/07/2025 6.00pm, St Nicholas Church Grosmont

Apologies

Declaration of any Conflicts of Interest

Minutes of Last Meeting held 17/06/2025

Action Points

Actions Arising to be completed by next GF meeting unless otherwise stated.		
Agenda Item	**Action from GF Meeting 17/10/23**	**Responsible**
Agenda Item 8. PID Templates	Draft Documents more work needed. Working group set up to take this forward, Peter Clarke, and Jan Chatfield. Ongoing - The PID cannot be completed until more details are provided by the Architect & Builder. Lynne Potter added to the Group in place of Alex Minford	**Peter Clark Jan Chatfield Lynne Potter**
Agenda Item	**Action from GF Meeting 23/07/24**	**Responsible**
AOB	Let **JC & DN** know of changes needed to the GF page on the website. **Further action**: when website sorted put old minutes and agendas into folders with a link, neaten it up. **Update:** Not clear when the new website will be up and running due to the problems with the GCC Clerk. **Update**: The website is now up and running, but DN & JW has not been able to use it so far. The GCC Clerk has been informed.	**Debs Nevill Jo Whitaker**
Agenda Item	**Action from GF Meeting 21/01/2025**	Responsible
AOB	Repeat Governance Health Check - Ongoing	**Jan Chatfield Lynne Potter**
Agenda Item	**Action from GF Meeting 18/02/2025**	**Responsible**
Agenda item 5. Building Project	Confirm electricity requirements in Community Hub	**Mark Whitaker Peter Clarke**
Agenda Item	**Action from GF Meeting 10/04/2025**	**Responsible**
Agenda item 4. Feedback from GCHMG	Check with PC re snagging 10% being withheld for 1 year.	**Mark Whitaker**
Agenda Item	**Action from GF Meeting 20/05/2025**	**Responsible**
Agenda item 2. Feedback from GCC meeting 13/05/25	Confirm representation from GCC on the joint working groups.	**Nick Jones**
	Confirm whether events list will be reinstated	**Nick Jones**
Agenda item 3. Highlight Report 33	Review the format of the Highlight report to make it easier to navigate. **Update: PC** has produced a simplified briefing report to complement the Highlight Report, but the feeling was that a single document would be preferable with a bit less duplication. **Action 17/06/25: LP** to discuss with **PC**	**Peter Clarke** **Lynne Potter**
Agenda Item 8. Archive material	Collect the material from Gilliy and arrange a box session.	**Andrew North**
Agenda Item	**Action from GF Meeting 17/06/2025**	**Responsible**
Correspondence from the Egin Foundation	Contact Egin and confirm that an application would be forthcoming later in the year.	**Jan Chatfield**
Agenda item 4 Highlight report 34	Discuss format of Highlight report with PC and to review any errors.	**Lynne Potter**
Agenda Item 6. Building Project	Email Michaela Chaplin to ask whether the contract with the builder included the retention of 10% on each invoice for snagging.	**Mark Whitaker**
Agenda item 9. Trustee Network	Contact WCVA and take this forward on behalf of GF	**Andrew North**
Agenda Item 10, BeCommunity Training courses	Circulate information about the BeCommunity courses to the mailing list	**Debs Nevill**
Agenda Item 11 AOB Halls Together Guinea Pigs	Forward the email on to Jude Rogers	**Debs Nevill**
Agenda Item 11 AOB Informal complaint	Issue an update to the mailing list	**Debs Nevill**

Matters Arising not included on the agenda.

Correspondence

Agenda

1. Finances (OH)
2. Feedback from GCC meeting 08/07/2025 (NJ)
3. Highlight Report 35 (PC)

   Highlight Report 35 draft.docx

4. Feedback from GCHMG meeting 10/07/2025 - Cancelled
5. Building Project (MW)
6. Funding (JW)
7. Management of the HUB in first 2 years of the project and in the future
8. Feedback from Grosmont Forever Meeting 15th July (DN)
9. Website/Microsoft/Canva update (DN)
10. AOB
11. Next Steps
12. Date and venue of next meeting(s)

NB this is a Face 2 Face Meeting in the Church of St Nicholas Grosmont