Grosmont Futures – Minutes of Meeting 18th February 2025, 6.00pm, Face to Face,

Grosmont Town Hall

Present

Committee Members: (*Co-opted)

Lynne Potter (LP) Chair, Mark Whitaker (MW), Jan Chatfield (JC) Minute taker, Nick Jones (NJ), Jo Whitaker (JW), Deb Nevill (DN), Sara Fulgoni (SF), *Peter Clarke (PC).

Members of the Public: Jane Moggridge (JM)

Apologies: Oliver Huntsman (OH)

LP welcomed everyone to the meeting.

Declaration of any Conflicts of Interest None declared.

Minutes of Last Meeting held 21/01/2025: Minutes accepted as an accurate record.

Action Points:

Actions Arising to be completed by next GF meeting unless otherwise stated.			
Agenda Item	**Action from GF Meeting 17/10/23**	**Responsible**	**Action Update**
Agenda Item 8. PID Templates	Draft Documents more work needed. Working group set up to take this forward, Peter Clarke, and Jan Chatfield. **The PID cannot be completed until more details are provided by the Architect & Builder. Lynne Potter added to the Group in place of Alex Minford**	**Peter Clark** **Jan Chatfield** **Lynne Potter**	Ongoing
Agenda Item	**Action from GF Meeting 23/07/24**	**Responsible**	**Action Update**
AOB	Let **JC & DN** know of any changes needed to the GF page on the village website. **Further action**: when website sorted put old minutes and agendas into folders with a link, neaten it up. **Update:** Not clear when the new website will be up and running due to the problems with the GCC Clerk.	**Debs Nevill and Jo Whitaker**	Ongoing
Agenda Item	**Action from GF Meeting 17/10/2024**	**Responsible**	**Action Update**
Matters arising from Minutes 17/09/24	Contact AVD and discuss purchase of AV equipment. **Further Action: LP** to contact GCC to request that they arrange to purchase the equipment before the July 2025 Deadline. **Update:** GCC informed at GCHMG meeting 06/02/25. Purchase agreed and minuted.	**Lynne Potter**	Meeting with AVD arranged for 04/03/25 to discuss options and confirm final specification
Agenda Item	**Action from GF Meeting 19/11/2024**	**Responsible**	**Action Update**
Agenda Item 9 Rural Futures videos	Circulate the Rural Futures Videos to the mailing list and source the original video showing Grosmont through the years. **Further Action:** Dave Bishop may have a copy of the original video. Jane M will forward Dave's contact info to Debs. **Update: DN** has emailed Dave, but no reply so far.	**Jo Whitaker**	**JW** has found another video. This will be viewed to see if it is useful
Agenda Item	**Action from GF Meeting 21/01/2025**	**Responsible**	**Action Update**
Agenda Item 6. GAVO SPF Fund	Purchase and arrange storage of a suitable Dishwasher. **Further Actions:** 1. Contact Garway & Peterchurch for advice 2. Put a shoutout on s0cial media to ask for advice on commercial dishwasher	**1. Lynne Potter** **2. Debs Nevill**	**LP** has not been able to meet with Chloe to discuss dishwashers, so no further forward. Richard Shimell & Andrew North have agreed to store the dishwasher once purchased.

Agenda item 7. Ashley Foundation Grant	Arrange a subgroup meeting to firm up on the proposal to create a Mural.	**Sara Fulgoni**	**Agenda Item 6**
AOB	Repeat Governance Health Check	**Jan Chatfield & Lynne Potter**	Ongoing

Matters Arising not included on the agenda. **None**

Correspondence

JC & DN received an email from Karen Goole who is studying for MSc in Sustainable Building Conservation at the Welsh School of Architecture and has an assignment to write a paper assessing improvements to the energy use of a historic building. she would like the opportunity to look at the potential for making appropriate improvements to Grosmont Town Hall's energy use.
Karen joined the meeting to discuss her project. See under AOB

AGENDA

1. **Finances (OH)**

The Bank account is showing a balance of £2,347.84. Please remember that of this balance, £170 is notionally ring fenced for the children's playground and £2,000 for a commercial dishwasher.
All items for the Community Hub project should be purchased through the Community Council as they do not pay VAT, with GF contributing from the funds.

2. **Highlight Report 30 (PC)**

Overall, the project status remains Amber, there were no questions or queries.
The Builder has provided a breakdown of provisional costings, but some are out of date. **PC & MW** have arranged a meeting with Sarah Browne (Architect) to clarify the situation, some of the more specialist areas such as the lift will require more accurate costings from the suppliers. It may be necessary to phase in some work once the shortfall in funding is identified.
Going forward there may be a possibility of approaching TNLCF for an uplift and could be potential in asking local businesses to sponsor items e.g. Pontrilas Builders Merchants could be asked to sponsor the kitchen.
All the documentation is in place for formally signing the contract to the Builder and this must be completed before work starts, although we are still waiting for more information about insurance.
The stopping up order has been applied for and we are good to go.
GCC are paying for the streetlight attached to the Town Hall to be removed at a cost of £1,500.
Once the scaffolding is in place there will be no access to the Town Hall or the jail.

3. **Feedback from GCHMG meeting 06/02/2025 (MW)**

MW reported that the March 10th is the date for erection of Scaffolding and commencement of Building Work.
A meeting is to be set up between Audio Visual Direct and JC/LP to confirm specification, delivery, and installation details.

4. **Feedback from GCC (NJ)**

There has been one applicant for the new GCC Clerk's position so far.
GCC have arranged for an asbestos survey and asbestos register at a cost of £500.

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JW reminded NJ that the Town Hall will have to be emptied before work can commence.

5. **Building Project (MW/PC) –**
Covered under item 3. – Some concerns have been raised as to the adequacy of the electricity supply in the Community Hub should all the appliances be used at once.
Action: PC/MW to confirm electricity requirements in Community Hub

6. **Ashley Foundation Grant (SF)**
JW confirmed that the next deadline for submitting a grant application is 31st March 2025.
SF reported that she has had a conversation with Mandy Lane to further discuss the project. Mandy is very interested and suggested a meeting with people brining photos, videos etc to produce a digital archive.
Eleven local experts have volunteered to work with the community to develop the project.
Mandy and SF are working on a detailed proposal together with costings. Once this is complete Sarah will organise a meeting to share this with the sub-committee and action the application.
Action: **SF to arrange a subgroup meeting to discuss the proposal and submit the application**

7. Energising Communities 2-day Event 4th & 5th April 2025
This will be a 2 day drop in event organised by Peter Willis to introduce his new project and give people in the community the opportunity to get involved. The project will focus on sustainability and mitigating the effects of Climate Change,
.£150 is available to provide refreshments for one hundred people. Grosmont Events have kindly agreed to organise this.
Set up for the event is 3rd April.
Peter Willis will provide publicity.
The next meeting to discuss the event is 2pm on 6th March in the Town Hall.

8. Grosmont Community Hub Set Up Meeting with TNCLF
A virtual meeting has been arranged with Mike Dupree from TNLCF to finalise the arrangements and requirements from TNLCF. The meeting will be attended by Mark Whitaker representing GF, Witek Mintowt-Czyz representing GCC together with the Project Manager Peter Clarke.

9. GFCIO AGM
The Date for the GFCIO AGM has been fixed as 20th May 2025. The meeting will be held in the Nave of St Nicholas Church as the Town Hall will be out of action.
Action: JM to confirm availability of the Nave for GFCIO AGM

10. Item for Link Magazine
It was agreed that the format would be a series of questions about what its like to be a New Trustee. **SF** agreed to answer these.
It will also be the opportunity to include updates on the building project, publicise the art/mural project, and asking for sponsorship for items of furniture etc. to be used in the Hub.
Action: JW & LP to prepare list of questions for SF to answer

11. Next Steps
- Purchase & store Audio Visual equipment & Dishwasher.
- Investigate an uplift in funding from the Lottery.
- Finalise costings from the Builder and identify Shortfall.
- Apply for a grant from the Ashley Foundation
- Meet with TNLCF on 28th March.

12. AOB

Karen Hoole joined the meeting at 7.00pm, She explained that all she would require would be some information on the current energy use and a short site visit to look at the interior of the building. She identified some areas that could be helpful once the Hub is up and running. She must submit her completed assignment of 4,000 words by the end of March. It was agreed that **PC** would introduce Karen to GCC and provide her with the relevant information.

13. Date of Next Meeting(s)

Meeting with Audio Visual Direct Tuesday 4th March 2025, 2.15pm Grosmont Town Hall
GCHMG meeting, Thursday 6th March 2025, 7.30pm via SKYPE. .
GF meeting, Tuesday 18th March2025, 6.00pm Town Farm Barn
Virtual Meeting with TNLCF 28th March

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AOB	Repeat Governance Health Check	**Jan Chatfield & Lynne Potter**
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Agenda item 5. Building Project	Confirm electricity requirements in Community Hub	**Mark Whitaker** **Peter Clarke**
Agenda Item 6, Ashley Foundation	Arrange a subgroup meeting to discuss the proposal and submit the application	**Sara Fulgoni**
Agenda item 9, GFCIO AGM	Confirm availability of the Nave for GFCIO AGM	**Jane Moggridge**

Agenda Item 10. Article for Link Magazine	Prepare list of questions for SF to answer	**Jo Whitaker** **Lynne Potter**

There being no further Business the Meeting closed at 7.00pm.