

Grosmont Futures – Minutes of Meeting 18th March 2025, 6.00pm, Face to Face,

Town Barn Grosmont

Present

Committee Members: (*Co-opted)

Lynne Potter (LP) Chair, Mark Whitaker (MW) arrived at 6.30pm, Jan Chatfield (JC) Minute taker, Jo Whitaker (JW), Sara Fulgoni (SF), Deb Nevill (DN),

Members of the Public: Jane Moggridge (JM)

Apologies: Oliver Huntsman (OH), Peter Clarke (PC).

LP welcomed everyone to the meeting.

Declaration of any Conflicts of Interest None declared.

Minutes of Last Meeting held 18/02/2025: Minutes accepted as an accurate record.

Action Points:

Actions Arising to be completed by next GF meeting unless otherwise stated.			
Agenda Item	Action from GF Meeting 17/10/23	Responsible	Action Update
Agenda Item 8. PID Templates	Draft Documents more work needed. Working group set up to take this forward, Peter Clarke, and Jan Chatfield. The PID cannot be completed until more details are provided by the Architect & Builder. Lynne Potter added to the Group in place of Alex Minford	Peter Clark Jan Chatfield Lynne Potter	Ongoing
Agenda Item	Action from GF Meeting 23/07/24	Responsible	Action Update
AOB	Let JC & DN know of any changes needed to the GF page on the village website. Further action: when website sorted put old minutes and agendas into folders with a link, neaten it up. Update: Not clear when the new website will be up and running due to the problems with the GCC Clerk.	Debs Nevill and Jo Whitaker	Ongoing
Agenda Item	Action from GF Meeting 17/10/2024	Responsible	Action Update
Matters arising from Minutes 17/09/24	Contact AVD and discuss purchase of AV equipment. Further Action: LP to contact GCC to request that they arrange to purchase the equipment before the July 2025 Deadline. Further Action: Meeting with AVD arranged for 04/03/25 to discuss options and confirm final specification	Lynne Potter	Useful meeting verbal quote fits the funding available and includes a laptop. Further Action JC to contact AVD for written quote and circulate to GF & GCC for approval.
Agenda Item	Action from GF Meeting 19/11/2024	Responsible	Action Update
Agenda Item 9 Rural Futures videos	Further Action: Dave Bishop may have a copy of the original video. Update: DN has emailed Dave, but no reply so far. JW has found another video. This will be viewed to see if it is useful	Jo Whitaker	Videos could be useful as part of the digital archive/mural project.
Agenda Item	Action from GF Meeting 21/01/2025	Responsible	Action Update
Agenda Item 6. GAVO SPF Fund	Purchase and arrange storage of a suitable Dishwasher. Further Actions: 1. Contact Garway & Peterchurch for advice	1. Lynne Potter	1. Skenfrith have purchased a domestic DW, but advice from Webbs is that the warranty will be invalid if used commercially. LP has identified two models and will take further advice
	2. Put a shoutout on social media to ask for advice on commercial dishwasher	2. Debs Nevill	No response so far

AOB	Repeat Governance Health Check	Jan Chatfield & Lynne Potter	Ongoing
Agenda Item	Action from GF Meeting 21/01/2025	Responsible	Action Update
Agenda item 5. Building Project	Confirm electricity requirements in Community Hub	Mark Whitaker Peter Clarke	Ongoing
Agenda Item 6, Ashley Foundation	Arrange a subgroup meeting to discuss the proposal and submit the application	Sara Fulgoni	Sara has done a huge amount of work, and the application is ready to submit.
Agenda item 9, GFCIO AGM	Confirm availability of the Nave for GFCIO AGM	Jane Moggridge	Nave is booked for 6-8 pm on 20 th May 2025
Agenda Item 10. Article for Link Magazine	Prepare list of questions for SF to answer	Jo Whitaker Lynne Potter	Questions prepared and sent to Sara for completion.

Matters Arising not included on the agenda. None

Correspondence

LP received a follow up email from Karen Goole thanking us for the help with her assignment assessing improvements to the energy use of a historic building. Karen has promised to send us a copy of the finished assignment.

AGENDA

1. Finances (OH)

No change - The Bank account is showing a balance of £2,347.84. Please remember that of this balance, £170 is notionally ring fenced for the children's playground and £2,000 for a commercial dishwasher.

2. Highlight Report 30 (PC)



Highlight Report 31 -
Draft.docx

Overall, the project status remains Amber, PC was not present at the meeting and there were no questions or queries.

3. Feedback from GCHMG meeting 06/03/2025 (MW)



GCHMG Meeting
Minutes 06-03-25 dra

MW Reported that:

- For the duration of the building work the Defibrillator has been re-positioned to the wall outside the men's toilets at the Angel.
- The Town Hall fridge has been left in situ for the builders to use.
- The Project Manager (PC) has been charged with choosing a suitable lift.
- There is a shortfall in funding for the Community Hub Project of £57K.
- GCC were asked if they could borrow the shortfall in funding, but whilst this is a possibility, it is a convoluted process that will involve public consultation as it will require an uplift in the precept.
- Following a successful interview GCC have offered the position of Clerk to one of the candidates.

MW asked the GF committee to confirm they are agreement with the "Letter of Intent" sent to the Builder as a preliminary to the formal contract documents. This was proposed by **JC**, seconded by **JW**, and agreed by those present.



LETTER OF
INTENT.pdf

4. Feedback from GCC

Three applicants have been interviewed for the GCC Clerk's position.

The asbestos survey and asbestos register have been completed.

The piano will be wrapped up and left in situ for the duration of the building work.

GCC are going to store the remaining items from the Town Hall.

Jude Rogers will continue to take bookings for the Town Hall.

5. **Building Project –Review of the costings provided by Wayne Hill/Sarah Browne**



Pt2 PRE CONTRACT
DRAFT Hill V R 27Feb



Note from Sarah
25-02-27 Additional I

The GF committee went through the costings provided by Wayne Hill/Sarah Browne to get an understanding of exactly what was being proposed to fit in with the funds available and what would need additional funding.

Whilst it was recognised that most of the areas requiring extra funding are things that could be added later, there was particular concern that the kitchen is not included as a priority. Without a functioning kitchen the Hub will not be able to operate the community café which is central to the entire project.

It was also queried whether the mezzanine was really necessary as it is expensive and not fully funded, not to mention not being accessible if there are no stairs!

It was suggested that the re-decoration of the finished Hub could be carried out by volunteers giving a potential saving of around £9,000.

Other queries included:

- Would the Overhaul of the existing windows on the first floor require scaffolding? If so, then it would make sense for this to be carried out whilst the scaffolding is in place.
- Why is the installation of new internal plasterboard linings necessary in the four bays remaining in the loft space as this area will not be accessed for storage? Is this to retain the insulation?
- A Kitchenette in the ground floor area is not needed, merely somewhere to plug in a kettle and a hand wash sink.

Action: MW will discuss the concerns/queries with the Architect.

6. **Admin for GF whilst Town Hall & Noticeboard are out of action (Publicity, meetings etc,)**

Being mindful that not everyone in the community has access to social media or the internet there is a need to keep everyone informed whilst the Town Hall notice board is out of action.

The Pub and the Shop have both offered the use of their noticeboards for use by GF & GE.

JM suggested that the Church Notice board by the shop could be used for minutes and agendas and offered to ask the relevant authorities.

It was suggested that meetings could be held in peoples' houses, venue to be determined at the time the meeting is planned.

DN will send out to the mailing list to let people know where to find minutes and agendas and to inform them that whilst the Town Hall is out of action meetings will be held in members houses.

Actions:

JM to enquire whether it would be possible for GF to use the Church Noticeboard for minutes and agendas.

DN to let mailing list know where to find minutes and agendas and that meetings will be held in peoples' houses whilst the Town hall is out of action.

7. **Energising Communities 2-day Event 4th & 5th April 2025**

This will be a 2 day drop in event organised by Peter Willis to introduce his new project and give people in the community the opportunity to get involved. The project will focus on sustainability and mitigating the effects of Climate Change,

Posters have been put up advertising the event using the Grosmont Events A frame as well as posts on social media.

DN & LP will prepare an information Board to be displayed at the event showing the progress made with the Community Hub project and identifying the shortfall in funding.

Carli will run a craft event and Grosmont Events will provide the refreshments (paid for by Severn Wye).

Action: DN & LP to prepare an information Board to be displayed at the event.

8. Next Steps

- Contact Audio Visual Direct for a written quote.
- Purchase Dishwasher
- Share concerns with the Architect over what can be achieved within the funding shortfall.
- Ask whether the Church Notice Board could be used for minutes and agendas.
- Prepare display for Grosmont Forever Event.

9. AOB

None

10. Date of Next Meeting(s)

GCHMG meeting, Thursday 3rd April 2025, 7.30pm via SKYPE.

GF meeting, Thursday 1^{0th} April 2025, 6.00pm Town Barn

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Agenda Item 9 Rural Futures videos	Debs to contact Dave Bishop to ask him if he has the original video and if so if we could have a copy. Update: DN has emailed Dave, but no reply so far. JW has found another video. This will be viewed to see if it is useful	Jo Whitaker
Agenda Item	Action from GF Meeting 21/01/2025	Responsible
Agenda Item 6. GAVO SPF Fund	Purchase and arrange storage of a suitable Dishwasher. Further Action. Two potentially suitable dishwashers have been Shortlisted, Lynne will seek further advice before deciding which model to purchase.	Lynne Potter
AOB	Repeat Governance Health Check	Jan Chatfield & Lynne Potter
Agenda Item	Action from GF Meeting 18/02/2025	Responsible

Agenda item 5. Building Project	Confirm electricity requirements in Community Hub	Mark Whitaker Peter Clarke
Agenda Item	Action from GF Meeting 18/03/2025	Responsible
Agenda Item 5. Review of costings in the light of 57K shortfall.	Discuss the concerns/queries raised with the Architect.	Mark Whitaker
Agenda Item 6, Admin whilst Town Hall is out of action	Enquire whether it would be possible for GF to use the Church Noticeboard for minutes and agendas.	Jane Moggridge
	Let mailing list know where to find minutes and agendas and that meetings will be held in peoples' houses whilst the Town hall is out of use.	Debs Nevill
Agenda Item 7. Energising Communities Event	Prepare an information Board to be displayed at the event.	Lynne Potter Debs Nevill

There being no further Business the Meeting closed at 8.15pm.