

GROSMONT EVENTS

Minutes of a meeting held on Wednesday 3 September 2025 in The Angel at 7pm

Summary of Actions

Alison

Skittles: Confirm the booking with the sea shanty singers (item 7)

Skittles: set up on Friday (item 7)

Andrew

Skittles: set up on Friday (item 7)

AGM: update start time on website (item 9)

Chloë

Skittles: dartboard (item 7)

Gill

Volunteering at the market (item 6)

Skittles: bringing Jenga (item 7)

Skittles: posting on WhatsApp for volunteers (item 7)

Apple Pie Supper: ticket sales at the market and skittles evening (item 8)

Carols: book the nave (item 11)

Hannah

Poster for food availability at the market (item 6)

Skittles: poster for food availability (item 7)

Apple Pie Supper poster (item 8)

Update privacy settings on the WhatsApp groups (item 12)

Jan

Volunteering at the market (item 6)

Collecting the bacon for the market (item 6)

Produce tickets and log sheet for the Apple Pie Supper by 13 September (item 8)

Jean

Christmas Tree Festival: locate list of previous exhibitors (item 10)

Jo W

To count the cash held (item 4).

Volunteering at the market (item 6)

Cooking the bacon (item 6)

Skittles: sausages and stuffing (item 7)

Skittles: bringing Guess Who (item 7)

Apple Pie Supper: pricing-up baked potatoes (item 8)

Apple Pie Supper: produce a quiz with Mark (item 8)

AGM: ask Lynne Potter to chair (or Lowry/Nick if Lynne unavailable) (item 9)

Mark

Volunteering at the market (item 6)

Cooking the bacon (item 6)

Apple Pie Supper: produce a quiz with Jo W (item 8)

Mary

Skittles: making apple sauce (item 7)

Apple Pie Supper: distribute details to the Kitchen Singers and Welsh Club (item 8)

Richard

To make two new supports for the trestle tables (item 5).

Skittles: set up on Friday (item 7)

1. Attendance

Present: Gill Clark and Jo Whitaker (co-chairs)
Mary Bartlett (committee); Alison Brown (committee); Richard Brown (committee); Jan Chatfield (committee); Andrew North (minutes) and Mark Whitaker (committee).

Apologies:

Hannah Cowan (committee); Amanda Phillips (committee); Chloë HM (committee), Jean Price (committee) and Emma-Louise Sinnott (committee).

2. Minutes

The group approved the minutes of the meeting held on 6 August 2025.

3. Correspondence

Covered under other agenda items.

4. Finance

Richard provided a report that was noted with thanks. It included:

- The account balance was £3,833.93;
- Martin Chatt had agreed to review the accounts for the previous two years;
- Jo Whitaker agreed to count the cash held **Action: Jo W.**

5. Produce Show

The group reviewed the event. This included an update from the sub group.

- Produce Show had an opening balance of £271.80 and a closing balance of £197 (with £44 paid for judges' lunches);
- Grosmont Events had provided the refreshments. Takings: £231.78; expenditure: £6.45; balance: £225.33.
- The group agreed that the Produce Show funds could be held by Grosmont Events as a separate line with £422.33 allocated to the budget;
- It was noted that winners of trophies should be advised that these had to be returned for the next show;
- There were two areas without trophies. It was agreed that an engraved decanter could be provided in memory of Tony Hounsome;
- Any trophies, shields or cups should be engraved by the group (rather than the recipient) to ensure consistency of engraving;
- There would be more advertising for next year's show, including, possibly, a banner (provisional date 8 August 2026). Entry fees and prices might be raised;
- It was noted that two supports were missing from the trestle tables. Richard agreed to make new ones **Action: Richard**

The group agreed that the original plans were to hold the village day and produce show in alternate years. It was agreed that the village day could be held earlier in the year (possibly end of June) to allow both to be held in the same year.

6. Village market (13 September)

It was agreed that food would be cooked off-site and at the correct temperature in loaned equipment.

Jan, Jo W, Mark, Jo Chatt, volunteered to help with Gill later in the morning. Gill agreed to post a request for volunteers on the WhatsApp group (along with a request for volunteers to help at the market). **Action: Jan, Jo W, Mark and Gill**
Hannah would be asked to create a poster showing that food was available between 11am and 1pm. **Action: Gill (Hannah)**

Jan agreed to collect four packs of bacon on the morning of Friday 12 September. Jo W and Mark to cook on Saturday 13. **Action: Jan, Jo W and Mark**
Jo C would defrost the rolls. **Action: Jo Chatt**

7. Skittles evening (20 September)

Alison gave an update on the free food available (pulled pork, falafel wraps and hot dogs). She would check that the hostess trolley was working, and would confirm the booking with the sea shanty singers. **Action: Alison**

The following agreed to source:

- Jo W: sausages and stuffing. **Action: Jo W**
- Mary: apple sauce. **Action: Mary**
- Chloë: dartboard. **Action: Chloë**
- Frame for dartboard via Jamie or check the nave.
- Games: Jenga **Action: Gill**; Guess Who **Action Jo W**
- Poster saying when food was available and bring your own drink / buy from The Angel. **Action: Gill (Hannah)**

Volunteers:

- Set up: Alison, Andrew and Richard. **Action: Alison, Andrew & Richard**
- Running the skittles: Dave Congreve;
- Yvette Congreve had offered to volunteer;
- Gill to post a request on the WhatsApp group for further volunteers.

Action: Gill

When they registered their team, attendees would be given a ticket for the food. Advertising would be placed on the Heras fencing surrounding the town hall.

8. Apple Pie supper (18 October)

The following was agreed:

- By 13 September, Jan would produce tickets and a log sheet. **Action: Jan;**
- Tickets, priced at £15/person for 50 attendees, would be available from The Angel and Gill Clark, with all food preferences to be provided by 15 October. These would be sold at the market (13 September) & skittles evening. **Action: Gill;**

- In addition to other food, jacket potatoes could be provided (cooked in advance and kept warm in the hostess trolley). Jo to price. **Action: Jo W;**
- Hannah to produce a poster. **Action: Gill (Hannah);**
- Mark and Jo W to prepare a quiz. **Action: Jo W & Mark;**
- Mary to distribute details to the Kitchen Singers and the Welsh Club.
Action: Mary

9. **AGM (14 November)**

The following was agreed:

- Start time of 6.30pm, to be held in the Church. (Andrew to update website. **Action: Andrew);**
- Jo W to ask Lynne Potter to chair (or Lowry or Nick). **Action: Jo W;**
- After the meeting, cheese and wine would be available in the nave.

10. **Christmas Tree Festival**

The following was agreed:

- Set-up for this biannual event, would be from 11 December with the big switch-on taking place on 13 December (with the event running through to Twelfth Night).
- Jean to locate the list of previous exhibitors. **Action: Jean;**

It was noted that Cross Ash School and the Kitchen Singers had performed at the switch-on when it was last held in 2023.

11. **Carols (22 December)**

It was agreed that this would be held in the nave this year. Gill agreed to book.
Action: Gill

12. **Media**

WhatsApp: following changes to privacy, Hannah was asked to update the settings on both groups. **Action: Gill (Hannah).**

Next meeting to be held on Wednesday 1 October 2025 at 7pm in The Angel.