

Agenda Grosmont Futures Meeting 21/10/2025 6.00pm, The Vestry, St Nicholas Church Grosmont

Apologies

Declaration of any Conflicts of Interest

Minutes of Last Meeting held 16/09/2025

Action Points

Actions Arising to be completed by next GF meeting unless otherwise stated.		
Agenda Item	Action from GF Meeting 17/10/23	Responsible
Agenda Item 8. PID Templates	Draft Documents more work needed. Working group set up to take this forward, Peter Clarke, and Jan Chatfield. Ongoing - The PID cannot be completed until more details are provided by the Architect Lynne Potter added to the Group in place of Alex Minford Meeting 2nd week in October to discuss	Peter Clarke Jan Chatfield Lynne Potter
Agenda Item	Action from GF Meeting 21/01/2025	Responsible
AOB	Repeat Governance Health Check - Ongoing	Jan Chatfield Lynne Potter
Agenda Item	Action from GF Meeting 20/05/2025	Responsible
Agenda item 2. Feedback from GCC meeting 13/05/25	Confirm representation from GCC on the joint working groups.	Nick Jones
Agenda Item 8. Archive material	Collect the material from Gilliy and arrange a box session. Materials stored with AN. Further Action: 3 boxes more to be collected from Belgrave House to be arranged. Eddie Smith stated an interest in helping to curate them - AN to contact.	Andrew North
Agenda Item	Action from GF Meeting 29/07/2025	Responsible
Matters arising not on the agenda	Liaise with the Architect and Builder to ensure that a comprehensive, annotated photo record of the refurbishment is available and saved electronically on one-drive. Further Action: JW - requested photos of windows to be taken for Pilgrim's Trust	Peter Clarke
Agenda Item 2. Finance	Confirm the management of the revenue funding with the GCC Clerk. Ongoing: Meeting to discuss management of the Hub first.	Oliver Huntsman
Agenda Item 3: Feedback from GCC meeting 08/07/2025	Confirm GCC representation on the joint GF/GCC working groups	Nick Jones
Agenda Item 5: Funding	Meet with Alpha Furnishings and see if they can supply any suitable chairs. Further Action: Discuss with JCC on return from holiday - samples of colour and materials in vestry of Church	Jan Chatfield
Agenda Item 7: Management of the Hub in first 2 years of the project and beyond.	Ask Witek Mintowt-Czyz if he would like to represent GCC on the Group. Ongoing: Address at next GCC meeting.	Nick Jones
	Set up meeting to discuss Management of the Hub. Ongoing: Now called the Partnership Group	Lynne Potter
Agenda Item	Action from GF Meeting 16/09/2025	Responsible
Agenda Item 2, Feedback from GCC meeting (Partnership Agreement)	Await GCC notes and then arrange GF Partnership Group Meeting if necessary	Lynne Potter
Agenda Item 3. Highlight Report 36	Changes to the report required to reflect the new working groups (Funding Group, Building Group and Partnership Group). These	Mark Whitaker

	proposed changes to the report will be presented in the next GCHMG meeting	
Agenda Item 7, Egin Foundation	Set up the meeting with Egin	Jo Whitaker
Agenda Item 11. Grosmont Shop	Add contact details to a report about the shop and send it to DN to share with the mailing list and FB/Website.	Mark Whitaker Andrew North

Matters Arising not included on the agenda.

Correspondence

Agenda

1. Finances (OH)
2. Feedback from GCC meeting 07/10/2025 (NJ)
3. Highlight Report 37 (PC)



Highlight Report
37-draft (1).docx

4. Feedback from GCHMG meeting 09/10//2025 (MW)
5. Building Project (MW)
6. Kitchen Plan (MW)
7. Funding (JC)
8. Meeting with GCC to discuss Partnership Agreement (LP)
9. GF Policies (JC)
10. Charity Commission News (LP)
11. St David's Day Event
12. Grosmont Shop (AN)
13. Website/Microsoft/Dropbox (DN & AN)
14. Grosmont Christmas Tree Festival
15. AOB
16. Next Steps
17. Date and venue of next meeting(s)

NB this is a Face 2 Face Meeting

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