



Cyngor Cymuned Grosmont Community Council

Minutes of the Monthly Meeting of Council held on Tuesday 4th November 2025 at 7.30pm in St Nicholas Church, Grosmont

Present: Cllr. Lowri Wynn Morgan, Cllr. Nicholas Jones, Cllr. Jamie Edwards, Cllr. Witek Mintowt Czyz, Cllr. Jan Williams and Cllr. Margie Barker.
2 Members of the public, County Councillor David Jones and Michaela Chaplin (Clerk)

1. Apologies for absence

None

2. Declarations of interest from Members

Declarations of interest from members would be declared at the relevant point in the meeting.

3. To Approve Minutes of Meetings

a. Minutes of the Monthly Meeting held on 14th October 2025

RESOLVED that the Minutes of the Monthly Meeting of Council held on 14th October 2025 be confirmed as a correct record.

4. Matters Arising

No matters were raised

5. Town Hall Project

a. Peter Clarke gave a verbal report. A written report will be distributed via email.

NOTED The kitchen design has been finalised, quotes are being obtained. Building work can now continue.

Firerite have been instructed to complete the necessary Fire risk assessments at a cost of £1,188 (including VAT).

Quotes have been received for the repair son the windows and doors.

It was agreed that £9,717 of the £12,000 that had originally been budgeted for the lift which is now covered by a grant would be used towards the necessary repairs.

b. To discuss Council representation at working parties

To be discussed at the GCHMG meeting on Thursday 6th November.

c. Joint Meeting

RESOLVED that this meeting must be organised as soon as possible.

Possible dates to be discussed at the GCHMG meeting on Thursday 6th November.

6. To discuss the village shop closure

There was no update. However, members have noticed that the rendering of the village shop is falling off and have requested the Clerk to contact the owner to make him aware of this. It is a listed building and therefore required to be kept in a good order. Cllr. A Hill volunteered to investigate this further.

7. To discuss the Finance and Governance Toolkit

a. Approve a vision and purpose statement

Members have requested the Clerk send some examples. To be confirmed at the next meeting.

8. To discuss Biodiversity

The Clerk gave a verbal report regarding the Councils Section 6 Duty and that it is not just about flower planters but in everything we do as a council. Members requested the Clerk put together the required report and present it to council.

9. Training

The importance of training was discussed and feedback received from Cllr. N Jones who recently attended training. It was highly recommended that others attend the first 6 modules. Cllr. A Hill and Cllr. L Wynn Morgan have both booked onto training. Clerk to email out the list again.

10. Finance Matters

a. Approval of Payment list

RESOLVED that the payment list for November circulated by the Clerk be approved.

b. Bank Reconciliation

RESOLVED to approve the bank reconciliation for accounts of the 30th October.

c. To discuss budget 2026-27

No requests for the items to be considered in the budget. Clerk to distribute budget suggestions via email in preparation for discussion at the December Council meeting.

d. Audit update

The audits had been sent to a Senior Auditor.

e. Discuss the Councils VAT status.

No update

11. Planning Applications

None received

12. To discuss Policing Matters within the Community

Report not received. Will distribute via email and place on website when received.

13. To discuss the roads in and around Grosmont

County Councillor D Jones has been in contact with Highways operations and will continue to push for answers as to when the bridge at the bottom of Cupid hill will be worked on. Several roads have overhanging trees. Members to email the Clerk with exact locations and she will report to the relevant department. Council also requested that the Clerk contact the occupants of the Castle Aspect cottages regarding the overhanging trees from their properties.

Cllr. W Mintowt Czyz joined the meeting.

14. To discuss footpaths

The Clerk read a report received from Andrew Stumpf. NOTED

15. Correspondence

The Clerk confirmed that any relevant correspondence is forwarded to members when it is received.

OVW Monmouthshire and Newport Area Committee meeting held on 9th October minutes were distributed prior to the meeting. NOTED

16. Matters raised by members

The Angel pub request for financial support towards the extra usage of the toilets while the public toilets were closed was discussed. The Clerk has emailed to ask an amount but has not received any response. Cllr. L Wynn Morgan suggested a toilet roll subscription services maybe an option. RESOLVED Cllr. L Wynn Morgan to contact The Angel and see if this would be suitable.

17. Time and date of next meeting

RESOLVED next meeting will be Thursday 11th December at 7.30pm. The Clerk to confirm with Jane Moggridge that the meeting can be held in St Nicholas church.

18. Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following four items, by virtue of the nature of the business to be transacted.

19. Matters arising of a confidential matter

No matters to discuss

Meeting finished at 8.19pm

Signed: _____

Date: _____