

## **GROSMONT EVENTS**

### **Minutes of a meeting held on Wednesday 22 October 2025 in The Angel at 7pm**

#### **Summary of Actions**

##### **Alison**

To ask the Sea Shanty Singers if they would sing at the launch of the Xmas Tree Festival (item 9)

To attend the meeting to discuss the design of the kitchen at the Hub (item 12)

##### **Andrew**

To ask the Market group whether it would consider holding the Spring market on 28 February (item 7)

To ask the Market group whether Christmas decorations could be made by children at the next market (item 8)

##### **Gill**

To buy supplies for the AGM (item 6)

To ask Miriam to post about Christmas crafts for children at the next market on the village mums' WhatsApp group (item 8)

To approach the Paths group about taking part in the Xmas Tree Festival (item 9)

To attend the meeting to discuss the design of the kitchen at the Hub (item 12)

##### **Hannah**

Produce a poster for the AGM (item 6)

To produce a poster for upcoming events (item 12)

##### **Jan**

To ask Stuart to ask Cadw and the Milkman whether they would like to take part in the Christmas Tree Festival (item 9)

##### **Jean**

To consider joining the Emergency First Aid course (item 3)

To attend the meeting to discuss the design of the kitchen at the Hub (item 12)

##### **Jo W**

To help with the funding application (item 7)

##### **Mark**

To establish if the Christmas Tree lights could be powered from the Town Hall (item 10)

##### **Richard**

To ask Martin Chatt whether he would like to join the committee (item 4)

To ask the Church for the additional cost of insuring the Nave to allow food to be cooked there (item 4)

To purchase the Cadac (item 4)

Print the AGM poster (item 6)

To attend the meeting to discuss the design of the kitchen at the Hub (item 12)

## 1. Attendance

Present: Gill Clark and Jo Whitaker (co-chairs)  
Alison Brown (committee); Richard Brown (committee); Jan Chatfield (committee); Jo Hampson (committee); Andrew North (minutes); Amanda Phillips (committee); Jean Price (committee) and Mark Whitaker (committee).

Apologies:

Mary Bartlett (committee); Hannah Cowan (committee); Chloë HM (committee), and Emma-Louise Sinnott (committee).

## 2. Minutes

The group approved the minutes of the meeting held on 1 October 2025.

## 3. Correspondence

The group noted correspondence from Monmouthshire County Council regarding upcoming free courses. These included: First Aid at Work; Emergency First Aid and Food Safety Level Two. Jean would consider joining the Emergency First Aid Course; **Action: Jean**

## 4. Finance

Richard provided a report that was noted with thanks. It included:

- The account balance was £4,369.19;
- Martin Chatt was reviewing the accounts for the previous two years;
- It was agreed to ask Martin Chatt whether he would join the committee and shadow Richard as treasurer. **Action: Richard**
- Two high-viz jackets had been purchased at under £19 each;
- It was agreed to ask the Church about the additional cost of insuring the Nave for cooking food. The committee would consider making a contribution, once the cost was known and if the Church was willing.  
**Action: Richard**
- It was agreed to purchase a Cadac for £232.50, which would be stored in the Town Hall when it reopened. **Action: Richard**

## 5. Apple Pie Supper

The group reviewed the event.

- There had been a number of compliments about the event, including that the Nave had been left clean and tidy;
- The event had made a surplus of £280.14;
- Thanks were offered to Chloë for washing the glasses and to Mark for the quiz;
- Numbers had been slightly down on 2024, possibly as the shop was closed;

- Baked potatoes had proved popular;
- Seating arrangements: longer tables had worked better for food but not for the quiz;
- Items used: 500g butter, 0.5 litres cream, 36 potatoes, 2 bottles of each of red and white wine. Items left over: 2 bottles of each of red and white wine, 1.5 litres of cream, 500g butter.

## 6. AGM, 14 November 2025

The group noted the arrangements for the AGM. It was agreed that:

- Hannah would prepare a poster (and Richard would print). **Action: Hannah and Richard**
- Gill would purchase additional supplies for the wine and cheese following the event including: cheddar, stilton and brie, grapes, celery. **Action: Gill**

It was noted that Richard was happy to be nominated as treasurer; Hannah would stand down as secretary, that Emma-Louise was happy to be nominated in her place.

## 7. St David's Day Celebrations

The group noted that the Senedd was offering grants of between £500 and £5,000 for communities to mark St David's Day. It was agreed to join a cross-group working party to plan the village's event(s). Jo W agreed to help with the application for funding, which could be made via Grosmont Futures, given its charitable status. **Action Jo W**

The groups involved in planning the event would include: the Welsh Club, Grosmont Futures, Grosmont Events, the Church, the Market group and the Kitchen Singers. It was noted that the Angel was willing to be involved.

It was suggested that the Spring market might be held that weekend (on 28 February). **Action: Andrew**

## 8. Children's Crafts at the Christmas Market

The following was agreed:

- To ask the Market team whether Grosmont Events could organise children's craft-making at the next market. This would make Christmas decorations for the Christmas Tree Festival. **Action: Andrew**
- Gill would ask Miriam to post on the village mums' WhatsApp group. **Action: Gill**

## 9. Christmas Tree Festival

It was noted that there had been 15 trees in 2023. So far, the following had agreed to provide a 'tree': Golden Valley Meat & Game; GROW; Grosmont Futures; Gadoil; Grosmont Events; the Walking Group; Book Group; Drink & Draw; Kitchen Singers and Welsh Club together; Craft Club.

It was agreed to approach: Paths group **Action: Gill** and Stuart to ask the milkman and Cadw **Action: Stuart via Jan**

Alison agreed to ask the Sea Shanty Singers if they would sing at the launch

**Action: Alison**

**10. Carols (22 December)**

It was agreed to consider whether this free event would take place outside the Angel, or in the Nave or outside the west door.

It was understood that Russell was storing the concrete base for the Christmas Tree. Mark agreed to establish whether electricity could be supplied from the Town Hall for the Christmas Tree lights (from mid-December) **Action: Mark**. Mulled wine and mince pies would be served the carol singing, in the Nave.

**11. Items carried forward**

Village cookbook and events for 2026 (to be discussed in January 2026).

**12. Other business**

There would be a meeting for users of the kitchen to discuss the its design, at Mark's house on 1 November at 11am, with information on the two designs circulated in advance. The following said that they would attend: Alison, Gill, Jean and Richard

**Action: Alison, Gill, Jean and Richard**

Hannah to produce a poster for upcoming events **Action: Hannah**

Next meeting to be held on Wednesday 19 November 2025 at 7pm in The Angel.