

Grosmont Community Council
PAYMENTS (AWAITING AUTHORISATION) LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
91 General Expenses	13/10/2025		Treasurers Account		Postage	Post Office	E	2.00		2.00
88 Training and Conferences	15/10/2025		Treasurers Account		Clerk Training	SLCC	S	180.00	36.00	216.00
92 PAYE	20/10/2025		Treasurers Account		NIC & TAX	HMRC	Z	318.90		318.90
85 Councilors Allowance	20/10/2025		Treasurers Account		Councillor Allowance	Jude Rogers	E	208.00		208.00
86 Councilors Allowance	20/10/2025		Treasurers Account		Councillor Allowance	Witek Mintowt Cxyz	E	208.00		208.00
90 Bank Fees	20/10/2025		Treasurers Account		Bank Charges	Lloyds Bank	E	4.25		4.25
89 Training and Conferences	21/10/2025		Treasurers Account		Councillor Training - N Jones	One Voice Wales	Z	21.00		21.00
93 Town Hall Renovations	23/10/2025		Treasurers Account		Hall renovations	National Grid	S	1,264.33	252.87	1,517.20
87 IT and Accounting Subscription	01/11/2025		Treasurers Account		Scribe	Scribe - Starboard Systems	S	37.00	7.40	44.40
94 Town Hall Renovations	05/11/2025		Treasurers Account		Fire Risk Assessment	Fire-Rite UK Ltd	S	495.00	99.00	594.00
94 Maintenance	05/11/2025		Treasurers Account		Fire Risk Assessment	Fire-Rite UK Ltd	S	495.00	99.00	594.00
97 Clerks Salary	01/12/2025		Treasurers Account		Clerk Salary	Michaela Chaplin	E	1,008.22		1,008.22
95 Employee Pension contribution	01/12/2025		Treasurers Account		Employee Pension Contribution	Greater Gwent Torfaen Per	E	57.17		57.17
96 Employer Pension contributions	01/12/2025		Treasurers Account		Employer Pension Contribution	Greater Gwent Torfaen Per	E	228.67		228.67
Total								4,527.54	494.27	5,021.81

Prepared by: Michaela Chaplin Date: 11/11/25
Name and Role

Approved by: [Signature] Date: 11/11/25
Name and Role VICE CHAIR

Approved by: [Signature] Date: 11/11/25
Name and Role CHAIR