Cyngor Cymuned Grosmont Community Council

Minutes of the Meeting of Grosmont Community Council

held on Tuesday the 14th of July 2026 at 7:30pm
at St Nicholas Church, Grosmont

Present: Cllrs: Lowri Wynn Morgan (Chair), Witold Mintowt-Czyz, Margie Barker and Jamie Edwards

Also in attendance: Three members of the public, plus County Borough Councillor David Hughes-Jones.

Clerk to the Council/Responsible Financial Officer: Cathy Kennedy

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1. **Apologies**
   Apologies were received and noted from Cllrs: Alex Hill, Jan Williams and Nick Jones.

2. **Disclosures of Interest**
   There were no disclosures of interest from members.

3. **Public Questions**
   Members of the public were invited to raise questions under the relevant agenda items.

4. **Minutes**
   Resolved: The minutes of the meeting held on the 9th of June 2026 were approved as a true and accurate record.

5. **Police Reports**
   The Police Reports for May and June were noted. It was also noted that crime statistics are now available to the public via the 'Your Area' section of the Gwent Police website.

6. **Finance**

Resolved: *That the following be approved:*

- List of Payments and Receipts – June 2026
- Bank Reconciliation – June 2026
- Payment Schedule reference July/August of Invoices

7. **Banking Arrangements**

Resolved: That dual authorisation for BACS payments be implemented and that Cllrs; Lowri Wynn Morgan, Witold Mintowt-Czyz, Nicholas Jones and Margie Barker be added to the bank mandate as authorised signatories to approve BACS payments initiated by the Clerk.

Resolved: That the Grosmont Community Hub Management Committee (GCHMC) consider the amount to be transferred into the newly established subsidiary bank account and bring a recommendation to the Council for consideration at its September meeting.

8. **Town Hall Project**

The following update was received from Buildings Manager, Peter Clark. Painting was almost complete, the audiovisual equipment was due to arrive the following day, a fire risk assessment was scheduled to take place, and a discussion took place regarding the reinstatement of important furnishings such as the tapestry.

9. **Town Hall Furniture**

Following approval of the payment for the purchase of new chairs for the town hall, it was reported that the lead time is 6 weeks and it would be arranged for someone to be there to take delivery.

10. **Hall Hire Packages**

A quotation was received from Scribe, the Council's current accounting software provider, for the provision of a hall hire booking package. Following consideration of the quotation, it was:

Resolved: That the information and quote be discussed at the next GCHMC meeting and a recommendation brought back to the next council meeting.

11. **Internal Auditor**

Following the retirement of the Council's Internal Auditor, a quotation and terms of reference were received.

Resolved: That, following consideration of the quotation and terms of reference, The Greener Way Online be appointed as the Council's Internal Auditor for the 2026/27 financial year.

12. Planning Applications

There were no planning applications to consider.

13. Highways and Roads

Ongoing concerns regarding bridges were discussed, including damage caused by reversing lorries and inadequate signage. As no improvements had been made since the matter was reported, it was suggested that a note be added to Google Maps to warn drivers using satellite navigation. County Councillor David Hughes-Jones agreed to raise the matter with Monmouthshire County Council.

14. Footpaths

There were no items to discuss.

15. Next Meeting

The next meeting of the Council is scheduled to take place on Tuesday the 8th of September 2026 at 7.30 pm. It was noted that, subject to the completion of the Town Hall refurbishment, the meeting may be held at the Town Hall. The Church Warden advised that the church had been booked as an alternative venue should the Town Hall not be ready for use.

16. Exclusion of the Press and Public (Part Two)

No confidential business was considered. Accordingly, there was no requirement to exclude the press and public.

17. Confidential Business

There were no matters to discuss.

Chair: Cllr Lowri Wynn Morgan

Signed: