



Full Council Meeting of the Council
To be held on **Tuesday the 8th of September 2026, 7:30pm at St Nicholas Church**

Cathy Kennedy

Clerk to the Council/Responsible Financial Officer

3rd September 2026

Members of the public and press are welcome to attend to observe proceedings. Documents referenced on the agenda may be obtained from the Clerk by emailing grosmontcouncil@hotmail.com

Members of the public may take the opportunity to ask questions, make representation and give information on any item on this agenda by either speaking to the Chair or Clerk prior to the meeting or raising a hand.

1. Welcome & Apologies

To welcome all attendees and receive any apologies for absence.

2. Disclosures of Interest

To receive any declarations of interest, including the reason. Members are reminded of the provisions of paragraph 11 of the Members' Code of Conduct, specifically paragraph 11.1.

3. Public Questions

An opportunity for members of the public present to speak for up to 3 minutes on any item on the agenda.

4. Minutes of the Full Council Meeting held on 14 July 2026

To review and approve the minutes of the Full Council Meeting held on 14 July 2026, subject to Members' satisfaction.

5. Minutes of the Extraordinary Council Meeting held on 20 July 2026

To review and approve the minutes of the Extraordinary Council Meeting held on 20 July 2026, subject to Members' satisfaction.

6. Minutes of the Extraordinary Council Meeting held on 14 August 2026

To review and approve the minutes of the Extraordinary Council Meeting held on 14 August 2026, subject to Members' satisfaction.



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7. County Councillor Report

To receive a report from the County Councillor.

8. Police Report

To note the community crime statistics report provided by Gwent Police and any further information published on the publicly available Gwent Police Website: [Crucorney | Your area | Gwent Police](#) and to consider any local policing matters arising.

9. Finance

To consider and approve the monthly Finance Report, including:

- list of payments and receipts;
- year-to-date budget versus expenditure report;
- bank reconciliation; and
- payment schedule

10. Council Bank Card

To consider and approve the provision of a Council bank card for use by the Clerk/RFO for legitimate Council expenditure, including recurring online services and subscriptions such as Microsoft and antivirus software, and to agree appropriate spending limits, controls and arrangements for supporting receipts and records.

11. Annual Report 2025/26

To receive and consider the Council's Annual Report for 2025/26 and, subject to Members' satisfaction, to approve the report for publication.



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12. Bank Signatories

To receive an update on the addition of bank signatories and to consider approving further signatories.

13. Community Energy Fund

To receive an update on the Community Energy Fund and to consider any matters arising or further action required.

14. Grant Application – Community Shop

To receive and consider a grant application from the Community Shop and, if approved, to identify and agree any necessary budget virement to the Grants budget to meet the cost of the award.

15. Town Hall Renovations and Reopening

To receive an update on the completion of the Town Hall renovation works, the reopening of the Town Hall, and to consider any matters arising.

16. Town Hall Furniture

To receive an update on the delivery arrangements for the chairs ordered for the Town Hall.

17. Town Hall Governance, Policies and Procedures

To review and consider for approval any policies and procedures presented in relation to the operation of the Town Hall; to clarify responsibility for the preparation, review and maintenance of operational policies and procedures; and to consider any further action required.

18. Town Hall Hire Packages and Scribe Bookings

To receive an update from GCHMC following the deferment of a decision regarding Scribe Bookings and Town Hall hire packages, and to consider any recommendations or actions arising.



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19. Town Hall Bank Account and GCHMC Funds

To receive an update regarding the Town Hall subsidiary bank account and any proposed transfer of funds following consideration by GCHMC, and to agree any action required.

20. Town Hall Fire Safety

To receive an update regarding outstanding fire safety works, servicing and assessments for the Town Hall, including the Pre-Occupation Assessment and Fire Risk Assessment, and to agree any action required prior to reopening.

21. Town Hall Valuation and Asset Register

To receive an update regarding arrangements for the valuation of the Town Hall for financial reporting and audit purposes; to consider any action required; and to review any consequential updates required to the Council's Asset Register.

22. Planning Applications

To receive and consider any planning applications received for consultation and to agree any representations to be submitted to the Local Planning Authority.

23. Llangula Bridge / Public Footpath 116

To receive correspondence related to Llangula Bridge, including a judgment dated 11 August 2026 regarding the Magistrates' Court order requiring Monmouthshire County Council to restore a lawful public crossing, and to consider any action by the Community Council.

24. Next Meeting

To note that the next scheduled Full Council meeting will be held on Tuesday 13 October 2026.