



Cyngor Cymuned Grosmont Community Council

Minutes of the Full Council Meeting held on Tuesday 8 September 2026 at 7:30pm St Nicholas Church, Grosmont.

Present

Cllrs: Lowri Wynn Morgan (Chair), Margie Barker, Alex Hill, Witek Minowt-Czyz and Nicholas Jones.

Also in attendance: County Councillor David Hughes-Jones.

Clerk to the Council/Responsible Financial Officer: Cathy Kennedy

Absent: Cllr Jan Williams

1. Welcome & Apologies

Members were welcomed to the meeting.

Apologies for absence were received from Cllr Jamie Edwards.

2. Disclosures of Interest

There were no disclosures of interest.

3. Public Questions

There were no questions from members of the public.

4. Minutes of the Full Council Meeting held on 14 July 2026

RESOLVED: The minutes of the Full Council Meeting held on 14 July 2026 were approved as a true record.

5. Minutes of the Extraordinary Council Meeting held on 20 July 2026

RESOLVED: The minutes of the Extraordinary Council Meeting held on 20 July 2026 were approved as a true record.



Cyngor Cymuned Grosmont Community Council

6. Minutes of the Extraordinary Council Meeting held on 14 August 2026

RESOLVED: The minutes of the Extraordinary Council Meeting held on 14 August 2026 were approved as a true record.

7. County Councillor Report

A verbal report was received from County Councillor David Hughes-Jones. Councillor Hughes-Jones discussed the planning applications relating to the Community Shop. He also provided an update regarding Llangua Bridge and emphasised the urgency of progressing the matter, particularly with winter approaching.

8. Police Report

Noted.

9. Finance

The monthly finance reports were received and considered.

RESOLVED: The following financial reports were received and approved:

- List of payments and receipts;
- Year-to-date budget versus expenditure report;
- Bank reconciliation; and
- Payment schedule and associated payments.

It was agreed that the Clerk would contact Michael Dupree of the National Lottery Community Fund, copying Peter Clerk into the correspondence, to request a breakdown of the revenue and capital grant funding received from the National Lottery in respect of the Town Hall.

10. Council Bank Card

Members considered the provision of a Council bank card for use by the Clerk/RFO.

RESOLVED: A Council bank card for the Clerk was approved.

The Clerk may use the card for sundry Council expenditure up to a maximum of **£50 without prior approval**, subject to appropriate receipts and records being retained.



Cyngor Cymuned Grosmont Community Council

The card may also be used to pay regular approved subscriptions and online services, including Microsoft Office.

11. Annual Report 2025/26

The Annual Report for 2025/26 was reviewed.

Members agreed that the report should include reference to:

- the renovation of the Town Hall;
- the appointment of a Hub Coordinator; and
- an acknowledgement of the support received from funders and Grosmont Futures.

RESOLVED: The Annual Report was approved subject to the agreed amendments.

12. Bank Signatories

An update was received regarding Council bank signatories.

RESOLVED: The process of adding Cllrs Margie Barker and Lowri Wynn Morgan as authorised bank signatories would be restarted.

13. Community Energy Fund

Noted.

14. Grant Application – Community Shop

The grant application from the Community Shop for £477 towards the cost of the planning application for change of use was considered.

It was noted that, in the absence of another specific statutory power, the Council could consider the application under section 137(1) of the Local Government Act 1972. The Council was satisfied that the expenditure would be in the interests of, and provide a direct benefit to, the local community and that the benefit was commensurate with the expenditure.

RESOLVED: To award a grant of £477 to the Community Shop under section 137(1) of the Local Government Act 1972.



Cyngor Cymuned Grosmont Community Council

15. Town Hall Renovations and Reopening

Members discussed arrangements for the reopening of the Town Hall. Several health and safety concerns were raised, particularly in relation to the rails, together with concerns regarding security and the lift. It was agreed that CCTV should be investigated as part of the security arrangements.

ACTION: Cllr Alex Hill to obtain three quotations for CCTV for consideration at the next meeting.

The need for a new printer was also considered.

RESOLVED: Funding for the purchase of a new printer was approved.

16. Town Hall Furniture

The delivery of the furniture was discussed and noted.

17. Town Hall Governance, Policies and Procedures

The terms and conditions relating to the Hub were considered.

RESOLVED: The Hub terms and conditions were approved.

It was agreed that the Hub Coordinator – Miriam Vincent should be provided with the appropriate access required to undertake her role.

ACTION: Clerk to contact the Council's website provider to arrange appropriate website access for Miriam.

18. Town Hall Hire Packages and Scribe Bookings

Arrangements relating to the Scribe booking system were considered.

RESOLVED: Miriam would be provided with access to Scribe.

ACTION: Clerk to arrange Scribe access for Miriam. It was also agreed that the possibility of ordering a **SumUp** Machine should be included as an item on the agenda for the next Council meeting.



Cyngor Cymuned Grosmont Community Council

19. Town Hall Bank Account and GCHMC Funds

The Town Hall subsidiary bank account was discussed.

RESOLVED: Miriam would be provided with appropriate access to the subsidiary account.

20. Town Hall Fire Safety

Health and safety matters relating to the reopening of the Town Hall were discussed, including concerns regarding the rails and the lift.

These matters would need to be addressed as part of the arrangements for the safe reopening and operation of the building.

21. Town Hall Valuation and Asset Register

RESOLVED: Consideration of the Town Hall valuation and any consequential amendments to the Asset Register was deferred until the next meeting.

22. Planning Applications

RESOLVED: Planning applications relating to the Community Shop were discussed and it was agreed for the Clerk to submit an objection on behalf of the community council.

23. Llangula Bridge / Public Footpath 116

The position regarding Llangula Bridge was discussed.

Members noted the urgency of progressing the matter, particularly in view of the approaching winter.

24. Next Meeting

The next scheduled Full Council meeting will be held on **Tuesday 13 October 2026**.