Full Council Meeting of the Council

To be held on Tuesday 10 November 2026, 7.30 pm at Grosmont Town Hall

Cathy Kennedy

Clerk to the Council/Responsible Financial Officer

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5 November 2026

Members of the public and press are welcome to attend to observe proceedings. Documents referenced on the agenda may be obtained from the Clerk by emailing grosmontcouncil@hotmail.com

Members of the public may ask questions, make representations or provide information on any agenda item. Anyone wishing to speak should notify the Chair or Clerk before the meeting or raise their hand during the public participation session.

1. **Welcome & Apologies**
   To welcome all attendees and receive any apologies for absence.

2. **Disclosures of Interest**
   To receive declarations of interest and the reasons for them. Members are reminded of paragraph 11 of the Members' Code of Conduct, in particular paragraph 11.1.

3. **Public Questions**
   To provide members of the public present with an opportunity to speak for up to three minutes on any item on the agenda.

4. **Minutes** To consider and approve the minutes of the Full Council Meeting held on 13 October 2026.

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5. **County Councillor Report**
   To receive a report from the County Councillor.

6. **Police Report**
   To note the community crime statistics report provided by Gwent Police and any further information published on the publicly available Gwent Police Website: Crucorney | Your area | Gwent Police and to consider any local policing matters arising.

7. **Finance**
   To consider and approve the monthly Finance Report, including:
   - list of payments and receipts;
   - year-to-date budget versus expenditure report;
   - bank reconciliation; and
   - payment schedule

8. **Town Hall Bank Account and GCHMC Funds**
   To review and discuss the Town Hall Grant Reconciliation Working Document, consider the allocation of funds and, if agreed, approve any further transfers from the Council's main bank account to the Community Hub subsidiary account, in addition to the immediate transfers already undertaken by the Clerk.

9. **Website**
   To discuss a proposal to the Web Agency as a member of MyNCSC, to mitigate risk of cyberattack on GROSMONT.WALES website, emails.

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10. Microsoft 365

To consider and approve the Clerk obtaining quotations for the migration of the Council's email system to Microsoft 365, including the introduction of appropriate **.gov.uk or .gov.wales email addresses** and the use of SharePoint for secure cloud-based document storage. Quotations will be sought from the Council's current IT provider, The Web Agency, and from alternative providers for comparison.

11. Co-option

To receive expressions of interest for co-option onto the Council and to consider and, if agreed, approve the co-option of an eligible candidate to fill the existing vacancy.

12. Grosmont Community Hub Management Committee (GCHMC)

To receive an update from the Committee and to consider and, where appropriate, approve any purchases, expenditure or related actions proposed by the Committee in connection with the Community Hub and Town Hall.

13. Town Hall Valuation

To receive an update on quotations sought for the professional valuation of Grosmont Town Hall and to consider and, if agreed, approve the appointment of a suitably qualified valuer.

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14. Neighbouring Councils

To consider a request to meet with councillors from neighbouring councils.

15. Planning Applications

To receive and consider any planning applications received for consultation and to agree any representations to be submitted to the Local Planning Authority.

16. Next Meeting

To note that the next scheduled Full Council meeting will be held on Tuesday 15 December 2026.

17. Private Session – Hub Coordinator Contract of Employment

To resolve, in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that the press and public be excluded from the meeting due to the confidential nature of the business to be discussed, and to consider and approve the Hub Coordinator's Contract of Employment.