Actions Grosmont Futures Meeting 15/09/2026, 6.00pm, the Vestry, St Nicholas Church Grosmont

Present: Lynne Potter (Chair), Mark Whitaker, Sara Fulgoni, Andrew North, Debs Neville, Jo Chatt (Notes)

Apologies Jan Chatfield, Jo Whitaker, Nick Jones, Oliver Huntsman

Member of the public: Jane Moggridge

Declaration of any Conflicts of Interest None

Minutes of Last GF Meeting held 21/07/26:

Action Points

Actions Arising to be completed by next GF meeting unless otherwise stated.		
Agenda Item	**Action from GF Meeting 21/01/25**	**Responsible**
AOB	Repeat Governance Health Check **Ongoing**	**Jan Chatfield & Lynne Potter**
Agenda Item	**Action from GF Meeting 21/10/25**	**Responsible**
Agenda Item 9. GF Policies	Circulate the policy awareness record sheet for signing once the Partnership Agreement has been updated.	**Jan Chatfield**
Agenda Item	**Action from GF Meeting 16/11/25**	**Responsible**
Agenda item 7. CC Code of Funding Webinar	Write a GFCIO Fundraising Policy in line with Charity Commission Guidance **Ongoing**	**Lynne Potter & Jan Chatfield**
Agenda Item 10. Website/Microsoft/Dropbox	Subgroup (AN, DN, JCh & JC) to continue with spring cleaning Dropbox. **Ongoing**	**Subgroup**
Agenda Item	**Action from GF Meeting 21/07/26**	**Responsible**
Matters arising not on the agenda	GF ideas for the opening ceremony to be taken to the next GCHMC meeting.	**GF representatives on GCHMC**
Agenda item 10. GF Present and Future	Trustees to consider the options for the future for discussion at the GF September meeting.	**GF Trustees**

No Matters Arising not included on the agenda.

No Correspondence

Agenda

1. Finances (OH)
   No update submitted this month. Young people in the village have requested a pool table/table tennis table. Sue Inkin and all present were happy for the ringfenced money in the GF account to be used for this purpose. OH to note this.
2. Feedback and Review of minutes from GCC meetings July 20th and Sept 8th 2026 (NJ)
   Thanks to NJ for providing summary. Queries in actions below.

3. Feedback and review of draft minutes/notes from GCHMC meeting 02/09/2026 which contains links to notes/minutes of meeting of 27/07/2026. GCHMC Terms of Reference to be considered and agreed. GCH charges
   Terms of Reference has replaced the need for a partnership agreement.
   AN: How is the budget being set? Is there a schedule of delegation? How well the ToR works will be demonstrated once it is in use.
   Acceptance of GCHMC Terms of Reference:
   Proposed: Lynne Potter
   Seconded: Andrew North
   All agreed
   GCH Charges:
   Proposed: Mark Whitaker
   Seconded: Sara Fulgoni
   Abstained: Agreed with one abstention. Andrew North. All others agreed.
4. Community Hub Building Project
   MW - building inspector brought up on their last visit that the bottom of mezzanine stairs needs a handrail on both sides. MW, architect and builder have devised a solution to prevent general access. Cost of works requested from builder. Can't open the Hub until this work is completed.
   MW has had additional keys cut for The Hub.
   Disabled toilet has been shut as there is no cleaner/toilet roll.
   Thank you to Peter for his report.
5. Funding (JW)
   Thanks to JW who had provided an update on funding sources.
6. Feedback on progress with the Arts project (SF)
   3 applications awaiting decisions. Hugo Burge Foundation, Monmouthshire Building Society and Community Foundation Wales.
   Looking at applying to a Community Fund based in Herefordshire.
   One of the funders has a time limit for using the funding. SF to clarify.
7. Website/Microsoft/Dropbox (DN & AN) Ongoing
8. Grosmont Futures – Present and Future (LP) Postponed until the October meeting as still a lot of activity concerning the Hub.
9. Grosmont Community Shop Project (AN)
   MCC originally confirmed that objecting to listed building consent will not be carried over to the planning application. All previous objections need to be remade on the planning application.
   Business plan is complete.
   £7,000 obtained from Community Green Energy for equipment.
   GCC partially funded a planning application, the rest from a donation.
   AN is talking to the Lottery tomorrow.
   There are enough volunteers to cover 4 days/week of shop opening.
   Visits to other shops have been helpful.
   Retail mentor has been obtained.
10. AOB
    Mentor from EGIN needs contacting once Hub is open
11. Next Steps - see actions
12. Date and venue of next meeting(s) Tuesday 20th October 6pm.

NB this is a Face 2 Face Meeting

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Agenda Item	**Action from GF Meeting 15/09/26**	**Responsible**
Agenda item 1	OH to note that the ring fenced money from Sue Inkin will be used to fund a pool table/table tennis table for use in the Community Hub	**Oliver Huntsman**
Agenda Item 2	Clarify Debs queries re potential missing revenue payments. Cathy, Lowri and Nick notified by DN	**GCC**
Agenda Item 2	Discussion had about Evac-chair for and against. GCC to decide and also a nominated person needs to be decided too.	**GCC**
Agenda Item 2	CCTV is seen by GF as a lower priority than evac chair training when looking at funding. Is CCTV required?	**GCC/GCHMC**
AOB	Contact EGIN mentor when Hub is open	**Lynne Potter**
AOB	CIO report needs submitting in November	**Lynne Potter/Jan Chatfield**